

Dakota College at Bottineau Dean's Council



September 3, 2019 at 8:00 am – Dean's Suite

Present: Larry Brooks, Danny Davis, Lisa Mock, Sandy Hageness, Kayla O'Toole and Dr. Migler

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	The last day to register is Wednesday of next week. FTE are up slightly. The number of students from the Bottineau area are down.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry will be in Valley City either Thursday or Friday to review the Bridges MOU. NCEC is hosting a career/college fair on September 12 th in the gym.
b. Administrative Affairs / Business Affairs	Mock	Lisa noted they are busy with students paying for classes. The open position in the Business Office has been filled. Individual will start the middle of September. Due to staff shortage in the Business Office, discussion was held on alternatives for game gate coverage. It was decided not to charge for the next two home football games.
c. NJCAA Mon Dak / Athletics	Davis	Dan reported that Offensive Coordinator, Robert Dennis, is no longer with the team. Volleyball has first home game on Wednesday at 7pm vs LRSC and two home games on Friday. Hockey has started dryland practice and basketball has started practice.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Completing registrations for dual credit. Magic City has decided to enroll students. She will be in Minot on Wednesday meeting with NCEC.
e. Public Affairs Council	Hageness	The Foundation will interview on the radio this week to promote Evergreen 36.
f. Chancellor's Cabinet / Dean's Update	Migler	

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		<p>Dr. Migler will be in Minot this afternoon. Continue working with Minot on CTE programs. Will be discussing the possibility of a long-term donation from Trinity in building space.</p> <p>There is a meeting with Dr. Miller at St. Andrew's Clinic this week to discuss an agreement for him to be the medical advisor for DCB.</p> <p>The appropriations reserve report is due in September. There may be some equipment needs that can be supported.</p> <p>Coal boiler chain has been replaced, this was a major project completed by Howard and Jamie. There is asbestos that needs to be removed in Milligan – bids requested.</p> <p>Strategic plan online is due the end of the week. Dr. Migler is working on the submission.</p>
<p>3. Other</p> <ul style="list-style-type: none"> • Service Animal Policy 	<p>Migler</p>	<p>Click Here for Attachments</p> <p>A service animal policy draft was shared for review. Dean's Council members were asked to review and provide input at the next meeting. The Sexual Harassment, Discrimination, and Sexual Misconduct policy was provided for review. The Title IX audit identified needed changes. Revisions involved the appeals process, and discipline sanctions.</p>
<p>4. Recognition & Celebration</p>	<p>All</p>	<p>The TOUR'tle had 25 groups from the community involved last week. The vendors and students appreciated the opportunity to meet one another.</p>
<p>5. Announcements</p>	<p>All</p>	<p>NCEC fair next week – September 12th.</p> <p>Dean's Council will meet on Tuesday next week, then start meeting on Monday mornings at 8:00 am.</p>