

Dakota College at Bottineau Dean's Council



May 28, 2019 - Dean's Suite

PRESENT: Lisa Mock, Kayla O'Toole, Larry Brooks, Danny Davis, Sandy Hageness, Dr. Migler

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Larry shared the fall 2019 application report. Resident applications are under what they were last year at this time. Now that high school graduations are complete, applications will be matriculated more quickly.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry will be at a Paramedic Advising meeting in Minot tomorrow and out of the office Thursday and Friday this week. History and Botany positions have been offered. English instructor position offered and declined. Will offer to the second candidate the Search committee preferred.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working on the budget and will meet with Minot mid June to review and finalize. The CTE billing is coming due the end of the month. Inventory is going fairly well. There are four areas that need to report: IT, Nursing, Physical Plant and Sodexo. One dining proposal has been received. Will review today. The employee HR folders are being combined into two folders; personnel and HR and filing them in the Business Office.
c. NJCAA Mon Dak / Athletics	Davis	Softball had a good showing at National's ending up with sixth place. All the coaches are in process of recruiting this summer.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	The community ed babysitting clinic has filled, with a waiting list. Online summer registration has 170 students, last summer there were 140. Fall has 101 registered online students, last fall at this time it was 79. SARAH reporting is due soon.

