

MEETING: Staff Senate MINUTES

DTAE: 6/7/2016

TIME: 9:30 a.m. CST

LOCATION: McMaster

Senators: Mike O’Toole (President), Lisa Anderson (Vice President), Heidi Hall (Secretary/Treasurer) Kevin Evans, Robyn Poitra

Additional Staff Present: Sandy Hageness

TOPIC	DISCUSSIONS	DECISIONS
1. Called to Order		Called to order at: 9:30
2. Approve Minutes	Minutes from May 3, 2016 / May 9, 2016 meetings	Minutes from 5/3/2016 and 5/9/2016 were approved
3. Dean’s Updates	Salary Increase Update (Summary was provided to Mike O.)	Mike provided an update on Dr. Migler’s behalf, regarding how salaries would be increasing. All full-time faculty/staff would be receiving an increase of approximately \$100.
4. Old Business	Summer Potluck: July 15 Salary Committee Recommendation	Potluck decided to be combined with DNP potluck. Heidi will send out an invite to all staff. Students will be invited to attend as well.
5. New Business	Committees: <ul style="list-style-type: none">• Bylaws Committee• Staff Handbook Committee	Bylaw Committee was established with Mike as the chair. Staff Handbook Committee was established with Sandy as the chair. Both committee chairs will seek members to serve on their committees.

6. Other		
7. Next Meeting dates:		
8. Adjournment		Adjourned at: 10:00 am

Submitted by: Michael O'Toole

