

Dakota College at Bottineau Dean's Council

Tuesday, March 28, 2017 - Minutes

PRESENT: Larry Brooks, Kayla O'Toole, Sandy Hageness, Lisa Mock, Jerry Migler

NOT PRESENT: Dan Davis

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment numbers are slightly lower than this time last year. Larry and Dr. Migler will meet with the counselors next week to discuss the application process and enrollment.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry reported – Advising Day is tomorrow from 1pm-4pm. Four of our faculty members will be attending the Legislative Showcase tomorrow. Larry is meeting with MSU to discuss shared services-Financial Aid. He will be off campus March 31 through April 4 th . VCSU transfer advisors will be on campus April 4 th to meet with their co-hart faculty member and any students looking to transfer to VCSU. The ND CTE Special Needs conference will be held here this week. Kayla, Ashley P and TRIO staff are working out covering the event.
b. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla reported that the meeting she had with Westhope HS about the LEAP program went very well. She is working with NCEC to present LEAP program at their special training session. At the Moodle Roundup last week, there was no indication on a cost for the LMS switch. The assumption is there will be no cost for two years. Working on dual credit promotions; set up a booth at BHS.
c. Administrative Affairs / Business Affairs	Mock	Working on HLC and IPEDS reporting.
d. NJCAA Mon Dak / Athletics	Davis	Dan was not available to report.
e. Public Affairs Council	Hageness	Continue to schedule weekly radio interviews. Legislative showcase is tomorrow. The social Media Scavenger Hunt during

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f. Chancellor's Cabinet / Dean's Update	Migler	<p>the Science Olympiad went over very well. Will be inputting HLC reporting and finalize with Lisa. Employee Appreciation Luncheon is Friday, April 28. Excellence nominations accepted through April 3. Earth Day is April 19th, Water Festival April 20th. News release, ads, radio and noon show interview scheduled for the week prior.</p> <p>See Other</p>
<p>3. Other</p> <ul style="list-style-type: none"> • Budget Planning • LEAP News Release • Women's BB Recognition. • Campus coverage during HLC (3/31 – 4/4) • Fees report to NDUS • Faculty Sick Leave – Financial Implications 		<p>Budget planning continues, discussion held. LEAP news release distributed for review. Women's BB recognition discussed, meeting with Dan will be set up when he returns to discuss. Dr. Migler and Larry will be off campus March 31-April 4th. Dr. Migler will send out an e-mail for administrative coverage. Fees report will be sent into NDUS. Lisa working with Dr. Migler to identify cash balances. The NDUS Faculty Sick Leave policy distributed. The policy appears to be close to DCB's existing policy so the financial impact should remain about the same. Dr. Migler is working with MSU on CTE in Minot.</p>
4. Recognition & Celebration	All	Gary Albrightson recognized by NDUS for innovatively using technology in the classroom.
5. Announcements	All	