Members Present: Keri Keith, Tracy Chisholm, Larry Brooks, Travis Rybchinski, Tricia Nelson, Mike Porter, Steve Sathre, Keith Knudson, Kayla O'toole, Dr. Lexi Kvasnicka-Gates, Dr. Shubham Datta, Russ Gagnon, Erin Williams, Clint Saunders, Rodney Armstrong, Angie Bartholomay, Penny Belgarde

Approval of minutes– A motion to approve the minutes from both the April 2018 meeting and the April 20th Special Meeting was made by Lexi, seconded by Clint. Motion passed unanimously.

Dean's Minute – Migler
- Congratulations – Keri Keith was awarded tenure, Keri Keith and Steve Sathre awarded Associate Professor, Dawn Romfo awarded Assistant Professor
- During the summer, DCB will be asked to prepare a budget response for the next biennium. Currently waiting for more direction on how this will be done.
- DCB needs to look at our strategic direction. Would like to have a meeting with full-time faculty after school is out to look at programing, advising, etc.
- Mike Porter suggested that the faculty senate chair be the person to hand out the awards at the Bottineau Chamber Awards

Academic Updates – Brooks
- New Farm & Ranch instructor hired in Rugby – Sheila Braatan
- Still looking for a replacement for Dr. Lura
- Joey Clemens has resigned as student health nurse, Harmony Richman has resigned, Terry Jelsing has resigned
- Clint will be putting in proposals for two new online ART classes
- Still able to submit OER proposals

Curriculum Committee – Brooks
- CIS 123: Technology for Personal Development – offered through MiSU and a part of NITC, new GERTA course – motion made by Lexi to approve, seconded by Keith. Motion passes unanimously.
- HORT 261: Business of Specialty Crops – offered every semester, 1 credit, basic business planning and financial management course, requested through collaboration with DSU, part of the HORT program – motion made by Lexi, seconded by Clint. Motion passes unanimously.
- ART 211: Art History II – Zahra is not present, discussion suggesting the course be looked at to see how it is going to fit into the Liberal Arts curriculum, no action taken

Course Development - Porter
- Procedure was reviewed and the language involved. Suggested update for first line of current procedure language: "Course proposals are developed in consultation with discipline group leaders using forms available online." Motion by Mike, seconded by Keith.

Second Reading of the Employee Handbook – Brooks

- Motion made by Mike to approve the employee handbook, seconded by Lexi. Motion passes unanimously.

Registration Day – Keith

- Motion made by Lexi to make advising day November 6, 2018 from 1-4pm, seconded by Clint. Motion passes unanimously.

Assessment Day - Keith

- Motion made by Mike to made October 8, 2018 the DCB assessment day, seconded by Lexi. Motion passes unanimously.

Campus Goals and Priorities – Kvasnicka-Gates

- Gen. Ed, OATF, Dr. Migler, and Lexi (HLC) met and reviewed campus goals and priorities. Currently we have 9, when most campuses have only a few. New proposed DCB goals & priorities that are supported by all campus activities 1) Provide quality experiences, 2) Ensure student success, and 3) Use resources effectively. Motion made by Mike to approve, seconded by Steve. Motion passes unanimously.

Assessment Update – Kvasnicka-Gates

- Campus mission needs to drive all of our goals & priorities. This was represented using a flow chart that broke it down into different service areas. Look for more information in the fall.

Election of New Faculty Senate President 2018-2020 – Keith

- Mike made a motion to nominate Tracy Chisholm for faculty senate chair, seconded by Lexi. Lexi called for nominations to cease, seconded by Clint. Motion passes unanimously.
- Keith nominated Amy Koehler for faculty senate secretary, seconded by Lexi. Lexi called for nominations to cease, seconded by Clint. Motion passes unanimously.

Other

- None

Clint made a motion to adjourn, seconded by Lexi. Meeting adjourned at 12:54pm.

Respectfully submitted,
Tracy Chisholm