

# Dakota College at Bottineau

## Dean's Council – Minutes

June 15, 2021 at 8:00 am - Alumni Center



PRESENT: Dr. Jerry Migler, Sandy Hageness, Kayla O'Toole and Larry Brooks

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment reports provided. Applications received for fall is down from the last several years. Enrollment is on par to last year at this time.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>An IMPCCT Agreement with MSU has been signed. This will assist students with disabilities. The goal is to obtain one student in the first year and increase annually. Beth is coordinating the efforts along with Penny Belgarde at MSU.</p> <p>Last week Angie held an institute "Focus on the Forest" for instructors. She partnered with Project Learning Tree. The event had 15 participants. Larry will be off campus this week: Wednesday – going to Minot to deliver lab supplies and Thursday - going to Valley City and Sheyenne Valley Career Center to discuss Dual Credit opportunities. He will also meet with an individual in Valley City who wants to start AHP programs.</p>
b. Administrative Affairs / Business Affairs	Mock	Lisa is out today. She uploaded a first round to the budget yesterday.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	<p>Kayla completed a master schedule for all staff in Distance Ed – Support Services for June and July. They are preparing for transition. Furniture has been ordered. They are finalizing new service area titles. The online and dual credit enrollment reports will be provided at the next Dean's Council. She is planning a training for faculty to include online adjuncts focusing on Ally in August on campus.</p> <p>In process of completing the Peterson Distance Learning survey.</p> <p>Glenburn High School has funding available to cover dual credit tuition. Kayla will be working with them to add students for fall. In addition, there are some federal grants on the national level available for dual credit tuition.</p>
d. Public Affairs Council	Hageness	

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<p>e. Athletics</p>	<p>Gorder</p>	<p>Discussion held on fall in-service dates – August 16-20 is set aside for faculty in-service. Staff in-service may be included in the same week dependent upon the agenda. If staff and faculty is scheduled within the same week, it was suggested not to have staff topics all be held in one day.</p> <p>The State is finalizing a new strategic plan which will in turn require DCB to update the Strategic Plan. A five-year facility plan is also due this year. The fall in-service will include training and input on strategic planning.</p>
<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Corey is in the Czech Republic for sled hockey. The stage and cardio room floors are being done at the end of this month as well as touching up some areas on the gym floor. Carolyn has FASTER camp in the gym most days of the week so a small group of students are periodically on campus. We have 30 student athletes receiving academic achievements within the MonDak conference, which includes all of our sports with the exception of M/W hockey.</p> <p>Physical Plant large summer projects:</p> <ul style="list-style-type: none"> <li>• Thatcher Hall roof replaced after July 1 (Est \$96,00)</li> <li>• Steam line to be worked on through Walsh Plumbing after July 1 provided the materials are received. Replacement needs to be completed before the cold season arrives.</li> <li>• Dining center is a little ahead of schedule as the weather has been conducive. The restrooms in the Student Center are behind schedule.</li> </ul> <p>Dr. Migler has a meeting in Minot today about the CTE Center. This will be discussion with the school district.</p> <p>FBM instructor starts next week in Rugby. There have not been any new applications for the Stanley FBM instructor position. Grant writer position is open. Indrani is providing 20 hours a week until someone is hired.</p>

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		<p>DCB strategic plan will be rewritten - need to plan during fall in-service.          The State board plan will be used as a foundation.          The 5-year master facility plan will also be due this year. This plan identifies purpose of the rooms, future planning and a condition index. It is anticipated that the next facility update for campus will be the dorms.</p>
3. Other		<p>Campus Nurse position is open.          Christina Ennen has been hired in the Bookstore, started this week.</p>
4. Recognition & Celebration	All	
5. Announcements	All	<p>A Paramedic program virtual accreditation visit will take place July 1 and 2.</p>