

# Dakota College at Bottineau Dean's Council

Dean's Council

Agenda



May 5, 2020 at 8:00 am - Alumni Center

PRESENT: Larry Brooks, Dr. Jerry Migler, Lisa Mock, Corey Gorder, Kayla O'Toole and Darrel Watters

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Overall, the number of applications is down when compared to the previous years, but the number of students who have matriculated and enrolled are up.
2. Department Guest	Darrell Waters, Physical Plant	Provided an update for Physical Plant.
3. NDUS & Campus Updates a. Academic and Student Affairs  b. Administrative Affairs / Business Affairs	Brooks  Mock	<p>Larry extended appreciation to Beth and Laura for coordinating the virtual commencement recording which will air at 3 PM on Friday, May 15<sup>th</sup></p> <p>The AAC will meet on Wednesday. The SAC will meet on Thursday. Faculty Senate will meet during the noon hour on Thursday. There is a contract offer to a PN instructor in Minot.</p> <p>Lisa provided an update on the Cares emergency grant funding.</p> <p>STUDENT - We have received \$117,215 for distribution to the qualifying Title IV student. It was decided we will distribute \$500/student to those having to move out of the dorm – 81 qualifying students \$40,500. The remainder will be distributed thru an application process \$76,715. All funds must be distributed within 1 year. All funds are pulled down through the G5 system</p> <p>INSTITUTION – We are waiting for the funds to be deposited into the G5 system. We anticipate \$128,788. The institutions share of the funding will be spent on IT expenditures such as IVN rooms, computers, cameras, microphones, telephone upgrades, and plant expenditures due to the Coronavirus.</p> <p><b>Emergency Aid Funding – State of ND</b></p> <p>The State of ND anticipates an additional \$1.2 billion in emergency aid and DCB has been working with the University System to submit a proposal in hopes that Higher Ed will be able to secure a portion of that funding.</p>

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<p>d. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p><b>Budget announcements from the Governor</b></p> <p>The Governor had announced last week that we can anticipate budget cuts of 10%. This will be a cut of 10% on our appropriated funding and also 10% on the funding formula. Budget reduction amount \$913,437. The mandated 2.5% raise – WILL we give this across the board or will this be performance based? This is to be decided. We have given the Nursing staff raises that may satisfy the mandated requirement – meaning no further raises would be required/needed to satisfy the state law. If we decide to continue with across the board raises, we will have to make adjustments to the budgets due to the 10% reduction of money we will receive. The additional funds needed may require us to increase our estimated tuition revenue and/or decrease the operating budgets. The legislature will expect us to raise tuition by 4% as this will be the approved increased cost to students. If we raise the expected tuition revenue and are unable to meet these numbers due to the ongoing Coronavirus, we may be forced to make adjustments to the budget mid-year. In past years we have been conservative with our tuition revenue predictions allowing us to build our reserves. The budgeted tuition revenue FY2020 \$2.3 million and actual tuition revenue was \$2.3 million.</p> <p>Kayla provided the following updates</p> <ul style="list-style-type: none"> <li>• Comm. Ed. Update             <ul style="list-style-type: none"> <li>• May Ed2Go events</li> </ul> </li> <li>• Dist. Ed. Director's Meeting Update             <ul style="list-style-type: none"> <li>• Meet next week</li> </ul> </li> <li>• Online Updates             <ul style="list-style-type: none"> <li>• Summer – 174 reg., 101 students – about the same</li> <li>• Fall – 122 reg., 68 students – trending barely higher than last year</li> <li>• Virtual Online Info session</li> </ul> </li> <li>• Dual Credit Updates             <ul style="list-style-type: none"> <li>• Fall semester - Received 24 apps so far, 5 enrolled</li> <li>• Accuplacer</li> </ul> </li> <li>• Other             <ul style="list-style-type: none"> <li>• BB Annotate Training</li> <li>• Distance Ed. Comm. Meeting</li> </ul> </li> </ul>
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<p>e. Public Affairs Council</p> <p>f. Athletics</p> <p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Hageness</p> <p>Gorder</p> <p>Migler</p>	<ul style="list-style-type: none"> <li>• Service Area Assessment Reports</li> </ul> <p>Sandy was not available to report for Public Affairs.</p> <p>Corey reported that the gym floor renovation continues to go on. He has been attending virtual AD meetings for the Region as well as MCAC Have one eval left to complete for coaches.</p> <p>Review of potential impact of 10% budget cuts as recommended by the Governor's office for the next biennium. Will need to finalize salaries for upcoming year. Performance reviews, using the short form approved for use this year only, are due by the end of the month.</p>
<p>4. Other</p> <ul style="list-style-type: none"> <li>• Re-opening Team</li> <li>• Campus Forum (Wednesday, May 6)</li> </ul>	<p>Migler</p>	<p><a href="#">Click Here for Attachment</a></p> <p><u>Re-opening Team:</u> Asked Council members to think of process to be used for re-opening planning for the fall semester. Will keep this on the agenda for next weeks' meeting. A possibility is to have key areas (academics, student services, physical plant, Business Office, etc.) meet on a weekly basis to develop plans for their areas. A bi-weekly meeting would be held with a representative from each of these groups to share updates. The system is developing a website where ND colleges and universities can share info on what they are doing to prepare for the fall.</p> <p><u>Campus Forum:</u> Discussion of info to be shared at the Forum. Key discussion item will be that we need to be ready to do "business" differently in the fall, things won't be like there were.</p>
<p>5. Recognition &amp; Celebration</p>	<p>All</p>	<p>n/a</p>
<p>6. Announcements</p>	<p>All</p>	<p>Graduation – Friday, May 15 at 3pm.</p>