



Course Prefix/Number/Title:

ASC 87: College Writing Prep

Number of Credits:

3 semester credits

Course Description:

A pre-college writing course that prepares students for College Composition 110. Provides instruction in writing error-free sentences, solid paragraphs, and well-organized essays.

Prerequisites:

None

Co-requisites:

None

Course Objectives:

To read at a level that allows participation in collegiate studies and chosen careers to understand the structure of written work; to determine a writer's thesis and evidence; to evaluate a writer's style, organization, support, evidence, and presentation; to comprehend ideas from multiple sources

Instructor:

Laurie Culbreth, Ph.D.

Office:

Thatcher 2108

Office Hours:

Mon/Wed/Fri: 9:30-10:00

Tuesdays: 8:30-9:30/12:15-1:15

Thursdays: 12:30-1:00/2:00-3:00

and by appointment

Phone:

Office: 701-228-5456 (Please do not leave a voice mail at this number.)

Cell: 720-331-1299 (Leave a voice mail at this number.)

Email:

Laurie.culbreth@dakotacollege.edu

(Use Blackboard's Course Messages, instead.)

Lecture/Lab Schedule: FALL 2021

Monday	Tuesday	Wednesday	Thursday	Friday
8:35-9:23 ENGL 110 Thatcher 1108	OFFICE 8:30-9:30	8:35-9:23 ENGL 110 Thatcher 1108		8:35-9:23 ENGL 110 Thatcher 1108
OFFICE 9:30-10:00	9:30-10:45 ASC 87 Thatcher 212	OFFICE 9:30-10:00	9:30-10:45 ASC 87 Thatcher 212	OFFICE 9:30-10:00
10:00-10:50 ENGL 110 Thatcher 1108		10:00-10:50 ENGL 110 Thatcher 1108		10:00-10:50 ENGL 110 Thatcher 1108
11:00-11:50 ENGL 110 NSC 126 (TH Lab?)	11:00-12:15 ENGL 120 TH 1108	11:00-11:50 ENGL 110 NSC 126 (TH Lab?)	11:00-12:15 ENGL 120 Thatcher 1108	11:00-11:50 ENGL 110 NSC 126 (TH Lab?)
	OFFICE 12:15-1:15		OFFICE 12:30-1:00	
			1:00-1:50 ASC 88 Thatcher 1107 OFFICE 2:00-3:00	

Textbook(s):

Langan, John. *Ten Steps to Advancing College Reading Skills*. Townsend Press, 2015.

Course Requirements:

Course requirements include rough drafts and peer reviews of major papers, edited major papers for posted grades, short assignments to check reading/writing skills, to participate in group work, discussions, and mid-term and final papers and presentations. Since this class relies heavily on Blackboard, please bring your personal laptops to class.

Tentative Course Outline:

NOTE: Detailed assignments and due dates are in Blackboard.

Week One:

INTRODUCTION TO THE COURSE

Syllabus review

Write a letter to the instructor and send in Course Messages in Blackboard.

NOTE FOR ENTIRE SEMESTER: See Blackboard for calendar of due dates and specific directions for most activities.

Weeks Two-Three:

NARRATION with dialogue

Reading Workbook every Thursday first thirty minutes of class

Weeks Four-Seven:

Documented paragraphs after reading Internet posts in Blackboard.

Reading Workbook every Thursday

Weeks Eight-Eleven:

DOCUMENTED ESSAY/ARGUING A POSITION

Reading Workbook Thursdays

Weeks Twelve

Presentations

Weeks Thirteen-Fourteen:

Propose a Solution to a local problem using diverse means: letter to the editor, op-ed, blog,

Twitter/Facebook, etc.

Week Fifteen:

Finals

General Education Competencies/Outcomes:**General Education Competencies/Outcomes:**

Competency/Goal 2: Students will read at a level that allows students to participate in college-level studies and chosen careers.

*** Performance Indicator 1:**

Students will understand the structure and organization of written work

• Performance Indicator 2:

Students will recognize an author's thesis and forms of support

• Performance Indicator 3:

Students will evaluate the effectiveness and validity of an author's style, organization, support, evidence, and presentation

- **Performance Indicator 4:**

Students will recognize the connection style and language have to an author's topic, audience, content, and purpose

- **Performance Indicator 5:**

Students will synthesize information and ideas from multiple sources

Relationship to Campus Focus:

Students will read *Backyard Jungle* and will discuss model essays and online articles related to nature, technology, and beyond while connecting to technosphere and biosphere issues.

Classroom Policies:

MASKS

Masks are optional in English.

ATTENDANCE AND PARTICIPATION

Absences: Occasionally there are circumstances in life that may prevent you from attending class. It is your responsibility to follow Blackboard to get caught up with missed work should you be absent. If you are absent a day an assignment is due, contact me as soon as possible (after watching Blackboard recordings) so we can talk about the possibility of a new due date. Most assignments are due at mid-night in Blackboard. If you are having difficulties keeping up, contact me.

Attendance: Student participation is essential to your success and your peers' success. A missed class session can never really be made up, although there will be recordings. According to our Tech Dept., you have to ask for link to the recordings. After three unexcused absences, consider withdrawing from the class. Athletes and other busy students: If you are on the road one day, you have one extra day to turn in work; if you are on the road two days, you have two days to turn in work, etc.

Withdraws: It is your responsibility to withdraw/drop the course if you are failing or decide not to complete the course. If either is the case, you need to meet with your advisor. I will not withdraw students, even if I think it is in your best interest, but I will email Starfish with my concerns.

EARLY RELEASE: Occasionally, I will dismiss Bottineau students in IVAN classes so that I can spend time with off-campus students.

TARDIES: You are expected to be in class on time. Students who are late are also confused about assignments and expectations because class always starts with announcements, important notifications, and explanations of any changes to the schedule. Around lunch time, students are welcomed to come to class with their food, but please do not share your food, and make sure there is a secure top on drinks.

SERVICE DOG IN-TRAINING:

There will be a service dog in-training in class, so please ignore him at all times, unless you want to help me with a classroom training skill. He is hypoallergenic like poodles are, but if there are any concerns about allergies, please contact your advisor about your options.

LATE WORK POLICIES:

Rough drafts posted late in Blackboard might not be reviewed. Final drafts which are late will be docked five points per day, including weekends. Athletes and busy students MUST remind me via Blackboard email that they are late due to travel or other circumstances.

GRADING POLICY:

All graded work is percentage based, and the lowest passing percentage for the semester is “60%.” The final documented paper grade will be recorded twice.

Final calculations will be the following:

40% final-for-a-grade-edited essays

20% mid-term and final (in class)

20% Reading Tests

20% all other assignments

ELECTRIC DEVICES IN CLASS:

Students will be in the Computer Lab, so there is no need to bring your personal laptop. Some students do to save their work on their laptops. are urged to bring laptops since so much is posted in Blackboard. Listening to music is not allowed during lectures, paired work, or when taking reading tests. You may, however, listen during individual writing times in class.

ALWAYS A DANGER: Some students will not stay on task during class. I will not reprimand you for having twenty windows and three chats open, but the consequences of not paying attention are obvious.

FOOD AND CHILDREN:

Both are not permitted in class unless there are special circumstances that you have discussed with me. Water or coffee with tops are allowed in class but must be on the floor in any computer lab.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. ALL students in ALL of Dr. Culbreth's classes MUST use COURSE MESSAGES in BLACKBOARD. Do NOT use the college's Outlook email accounts. If you do use Outlook, I will ask you to repost in Course Messages and Blackboard. The liability for missing or not acting upon important information conveyed via Blackboard's Course Messages or Announcements rests with the student.

Academic Integrity:

According to the *DCB Student Handbook*, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the “Academic Honesty/Dishonesty” section of the *Student Handbook* will serve as the guideline for cases where cheating, plagiarism, or other academic improprieties have occurred.

If a student’s work is suspected to be plagiarized, the instructor will ask the student to rewrite portions of submitted work to compare for consistency.

Disabilities and Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the College’s Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.