

Dakota College at Bottineau Dean's Council



November 5 at 8:00 am - Dean's Suite

PRESENT: Kayla O'Toole, Larry Brooks, Lisa Mock, Dr. Migler, Danny Davis and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment reports for the last weeks was reviewed. Spring enrollment is up by five this week with one more matriculated and fall is up by three.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry attended the Caregiver Advisory board meeting in Jamestown last week. Although attendance was low, they continue to work on enhancing the program and looking into a certificate program for Quality Service Providers. Met with Minot disability services to discuss support services for DCB students at MSU. Discussions will continue this week. OATF is reviewing the service area planning forms. Larry has a conference call with AAC and SAC this week. He will be out of the office on Friday, in Minot.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working on grant clean-up. She is now serving on the Criterion 2 HLC committee. The Fire/tornado Insurance bond is being finalized. In addition, she is working on finalizing reports due Mid-November for the Foundation audit.
c. NJCAA Mon Dak / Athletics	Davis	Both basketball teams were in New Town over the weekend and both had 1 win/2 losses. Hockey lost against U of Mary on Friday at home and Saturday in Bismarck. They are in Great Falls this weekend. Football is wrapping up with equipment return, etc. Mike has started recruiting for volleyball with a signing over the weekend.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Zahra attended an Independent Living Fair in Minot last week promoting our disability support services at DCB. Disability support services has 45 students this fall versus 20 students historically. Community Ed has a customer service workshop today at noon and repeat session at 6pm. This Thursday is a pillow painting class.

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		<p>Senates are conducting a read-through and will be asking Dean's Council for the final approval upon completion.</p> <p>Discussion was held on salary adjustments for the biennium. There was \$50,000 spent last year on one-time stipends for all faculty and staff. This is approximately the amount estimated to be spent per year for a 1% increase in salaries. Recommendation made to provide a 2% increase to all faculty and staff base wage and an additional 1% for merit/market increase, tentatively effective Jan. 1, 2019. Lisa will provide alpha reports for review. Sandy will schedule a meeting for Dr. Migler to meet with the Staff and Faculty Senate salary committees.</p>
4. Recognition & Celebration	All	n/r
5. Announcements	All	<p>National Distance Learning Week Flag Raising ceremony in recognition of those who served is on Friday, November 9th at 10am.</p>