

**MEETING: Staff Senate Minutes**

**DTAE:** 10/11/2016

**TIME:** 9:30 a.m. CST

**LOCATION:** Thatcher 2212

**Senators:** Mike O’Toole (President), Lisa Anderson (Vice President), Kevin Evans, Robyn Poitra

**Absent:** Ashley Pedie

**Additional Staff Present:** Sandy Hagness

TOPIC	DISCUSSIONS	DECISIONS
1. Called to Order		Called to order at: 9:38 am
2. Approve Minutes	<b>Minutes from 9/20/2016</b>	<ul style="list-style-type: none"> <li>• Minutes were reviewed.</li> <li>• Lisa Anderson motioned to approve, Robyn Poitra seconded motion.</li> <li>•</li> </ul>
3. Dean’s Updates	<b>Update from Dr. Migler</b>	<ul style="list-style-type: none"> <li>• Dr. Migler discussed the Administration Council being revitalized. <i>Vote – All approved</i></li> <li>• Discussed maintenance improvements/updates needed in dorms. A group has been formed to review the needs.</li> </ul>
4. Old Business	<b>Presentation by Committees:</b> <ul style="list-style-type: none"> <li>• Bylaws Committee</li> <li>• Staff Handbook Committee</li> </ul> <b>Vacancy (Heidi Hall)</b>	<ul style="list-style-type: none"> <li>• Lisa Anderson made motion to put the proposed amendments to the Bylaws to a vote by the Staff Body, Robyn Poitra seconded the motion</li> <li>•</li> </ul>
5. New Business	<b>Elect Secretary</b>  <b>October Festivities:</b> <ul style="list-style-type: none"> <li>• Costume Contest</li> <li>• Pumpkin Contest</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Vote – All approved</i> Through special election, Lisa Anderson nominated Ashley Pedie to be Staff Senate Secretary/treasurer, Kevin Evans seconded the nomination.</li> <li>•</li> <li>• <i>Vote – All approve</i> Staff senate discussed and decided to hold a costume contest and pumpkin decorating</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Pie for Campus Forum</b></li> </ul> <p><b>Christmas Party</b></p> <ul style="list-style-type: none"> <li>• <b>Form a Committee</b></li> </ul>	<p>contest for Halloween, as they did the previous year.</p> <ul style="list-style-type: none"> <li>• Decided to provide snacks for the upcoming Campus Forum.</li> <li>• Staff Senators will serve as the Christmas Party Planning committee. Discussed possible locations and will continue with planning in November.</li> </ul>
<b>6. Other</b>		<ul style="list-style-type: none"> <li>• Sandy will be arranging to have a Flag Raising ceremony and recognition for Veteran's Day</li> </ul>
<b>7. Next Meeting dates:</b>	November 9, 2016	
<b>8. Adjournment</b>		Adjourned at: 10:35 am

Submitted by: Michael O'Toole

