



HIGHER LEARNING COMMISSION

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October 8, 2015

Dr. Jerome Migler
Campus Dean
Dakota College at Bottineau
105 Simrall Boulevard
Bottineau, ND 58318-1198

Dear Dr. Migler:

The interim report you submitted to our office has now been reviewed. A staff analysis of the report is enclosed.

On behalf of the Higher Learning Commission staff received the report on strategic planning. No further reports are required. The institution's next reaffirmation of accreditation is scheduled for 2019-2020.

For more information on the interim report process contact Lil Nakutis, Accreditation Processes Manager, at lnakutis@hlcommission.org. Your HLC staff liaison is Karen Solomon (ksolomon@hlcommission.org); (800) 621-7440 x 127.

Thank you.

HIGHER LEARNING COMMISSION

STAFF ANALYSIS OF INSTITUTIONAL REPORT

DATE: October 8, 2015

STAFF: Karen Solomon

REVIEWED BY: Steven Kapelke

INSTITUTION: Dakota College at Bottineau, Bottineau, ND

EXECUTIVE OFFICER: Jerome Migler, Campus Dean

PREVIOUS COMMISSION ACTION RE: REPORT: An interim report due 10/1/2015 on Strategic Planning that includes 1) documentation showing institutional approval for the plan; 2) documentation showing system approval for the plan; and 3) the final draft of the plan, including any revisions that derive from College or system review.

ITEMS ADDRESSED IN REPORT: The institution's report on the above topic was submitted to the office of the Commission on 9/28/2015.

STAFF ANALYSIS: Dakota College at Bottineau's (DCB) interim report on strategic planning is the third in a series of reports required by the Commission with respect to the institution's planning processes. The most recent report submission, in July 2015, contained a comprehensive draft of the institution's long-term plan but provided no information pertaining to plan approval at the College or system level.

The current interim report shows that the plan has received approval at all levels— institutional, affiliate and system. The report includes minutes from the DCB Staff Senate Meeting of September 21, 2015 which under the agenda item "New Business," shows unanimous support for the plan; and minutes from the August 20, 2015 DCB Faculty Senate, where the plan was again approved.

Information contained in the report also includes a letter from President Steven Shirley of Minot State University who serves as chief executive officer of both institutions, DCB being an affiliate of Minot State University. In his letter, Dr. Shirley states this: "*I have thoroughly reviewed the plan and closely monitored the process used to establish the plan, and am in full support and offer my strongest endorsement of the 2015-2020 DCB Strategic Plan.*"

Plan approval from the North Dakota University System is shown below in the letter from System Chancellor Mark R. Hagerott.



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September 14, 2015

Higher Learning Commission
230 South LaSalle St. Suite 7-500
Chicago, IL 60604-1411

Dear Higher Learning Commission,

During its September 3, 2015 meeting, the North Dakota State Board of Higher Education reviewed and unanimously approved support for Dakota College at Bottineau's (DCB's) 2015-2020 Strategic Plan. As Chancellor of the North Dakota University System, I concur with the Board and also fully support DCB's 2015-2020 Strategic Plan.

Sincerely,

A handwritten signature in blue ink that reads "Mark R. Hagerott".

Mark R. Hagerott, Ph.D.
Chancellor

STAFF COMMENT: The interim report on planning submitted by Dakota College at Bottineau provides substantive evidence that the 2015-2020 DCB Strategic Plan has received plan approval at the institutional, affiliate and system level. Planning details and HLC Staff Analysis of the Plan itself can be found in the HLC Interim Report Analysis of July 22, 2015. The institution is to be commended for its planning efforts.

STAFF ACTION: Receive the report on strategic planning. No further reports are required. The institution's next reaffirmation of accreditation is scheduled for 2019-2020.