

Dakota College at Bottineau Dean's Council - Agenda



November 23, 2020 at 8:00 am - Alumni Center

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Bookstore	Pollman	Janeen provided information on the book buy-back plans for the end of the semester. Also info on high school dual-credit contacts. Bookstore will be open on Wednesday and Friday of this week. Many student schedules for spring semester have been received and work will be done over holiday break to get books ready for students when they come back. Care packages for students ready to be distributed with thank you's to everyone who helped. Thanks expressed to Janeen for taking the leadership on this.
2. Enrollment	Brooks	Fall 2021 application reported received. While very early, apps are down compared to previous years.
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Classes will be on Monday and Tuesday of this week. Only a few Covid cases reported over the weekend. Wednesday is a faculty work day. Staffing in nursing is being addressed with additional faculty being hired for spring. Heating issue in Nelson Science Center due to faulty heat exchanger.
b. Administrative Affairs / Business Affairs	Mock	Working on completing reports. Heather will be in the office on Friday, rest of staff will be taking leave that day.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Online enrollment is tracking steady for spring. High school students are starting to enroll for spring dual credit classes. Stacy working from home. Kayla will be taking leave on Friday
d. Public Affairs Council	Hageness	No report.
e. Athletics	Gorder	Generally, things going well. Basketball scrimmages went well. No additional BB scrimmages scheduled for remainder of fall semester, although practices will continue for a bit. Men's hockey will be playing this week. Women's hockey, no games, but will be practicing. Getting ready to post head men's BB coaching position.

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h. Chancellor's Cabinet / Dean's Update	Migler	Question on whether other council members had heard of other NDUS campuses allowing staff to take Friday after Thanksgiving off? This was discussed at Staff Senate and the possibility of allowing DCB staff to do this if other campuses had made this decision. Asked council members to ask their colleagues at other campuses what their plans are for Friday. Possibility of DCB serving as a Covid vaccination site was discussed. More information to be determined at a meeting later today.
4. Other a. Weather Announcement Procedures	Migler	Updated weather announcement for 2020-2021 was discussed. Procedures similar to last year with exception of link to KX tv stations. Reminder to check Assurance NM in case passwords have expired.
5. Recognition & Celebration	All	
6. Announcements	All	Hockey games this week.