

Dakota College at Bottineau

Dean's Council – Agenda

September 20, 2021 at 8:00 am – Dean's Suite



Present: Dr. Migler, Lisa Mock, Larry Brooks, Kayla O'Toole, Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – IT	Gangl	Brad provided an update on wireless and network access on campus. He will provide more phishing training for security purposes. There is an additional IVN room on 2 nd floor of Thatcher for sending and recording.
2. Enrollment	Brooks	Enrollment full time head count is up for fall 2021.
3. NDUS & Campus Updates a. Academic and Student Affairs b. Administrative Affairs / Business Affairs c. Distance Education Council/Distance Ed and Academic Support Services d. Public Affairs Council	Brooks Mock O'Toole Hageness	<p>The Dental Assistant/Hygiene program request has been approved by AAC, receiving 27 letters of support. It will go to the SBHE for review in October. Larry is working on the spring class schedule. He will be out starting tomorrow through September 28th.</p> <p>Advertising for an architect for Old Main construction is in place. Lisa is in the process of financial reporting on grants. The recent financial audit identified a records retention finding and a veteran's tuition waiver finding.</p> <p>Kayla attend the Land Acknowledgement meeting at MSU. The group is working on an acknowledgement statement. Stacy and Kayla will finish moving into ACE this week. The accessed additional storage in the Library resource room. The student usage in the Library has been positive with the new study carrels. She will be attending a DC conference virtually this Thursday and Friday. DCB will be moving to Blackboard Ultra this summer/fall.</p> <p>Marketing Committee is putting together a "Why DCB" survey to all students. ECH Horticulture Field Day news release went out last week. This week on the radio Dr. Migler will interview on fall</p>

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<p>e. Athletics</p> <p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>enrollment. The Marketing Committee approved three new social media account requests: VB-Twitter, Men's Hockey – Twitter and Instagram along with a student/athlete access to these and the hockey FB page. Quarterly review of the social media accounts will begin in October by the Marketing Committee.</p> <p>PAC met last week – in process of updating the ND Choose website through NDUS.</p> <p>Record Retention committee has been formed to identify the process for DCB. Identifiable groups, life span and disposing methods will be reviewed with the committee.</p> <p>Mike Smith will provide SID duties through the end of the semester. Val Rivera will be Interim VB coach through the semester and Mike Getzloff the interim SB coach.</p> <p>A review of the COVID-19 protocols will be reviewed at the fall re-opening meeting and with the Co-AD's and Student Health Nurse today.</p> <p>Administrative Council is scheduled for this week. The Strategic Plan and Mission/Vision Statement review is on the agenda. There is approximately \$35,000 available through the US Department of Health and human Services/ND Department of Health to provide education on COVID-19 to improve confidence in the vaccination.</p> <p>Chancellor's Cabinet meeting held last week, the next SBHE meeting is September 30th.</p>
<p>4. Other</p>		
<p>5. Recognition & Celebration</p>	<p>All</p>	<p>The presentations were well done by Dr. Moss and Sherry Niesar last week; Constitution Day and Book Read.</p>
<p>6. Announcements</p>	<p>All</p>	<p>Horticulture Field Day is Friday 9-24 at the Greenhouse and Evergreen is at the Cobblestone on Saturday the 25th.</p>