

Dakota College at Bottineau Dean's Council - Weekly Team Meeting



DATE: May 17 at 8:00 am - McMaster

Present: Brandon Colvin, Danny Davis, Dr. Migler, Kayla O'Toole and Sandy Hageness

Topic	A/I	Resp Party	Discussion/Outcome
1. Enrollment	I	Davis	Enrollment applications received reviewed; 49 residents, 93 non-residents. Anticipating enrollment to increase as recruitment continues for baseball and hockey.
2. NDUS & Campus Reports	I		
a. Student Affairs		Davis	Admissions Counselor search meeting is today to review interviews conducted. Plan is to make a recommendation on the half time position. There is an Interview tomorrow for the FT admissions counselor position. Graduation went well, choir did well. Resident halls are getting cleaned, with Milligan Hall cleaning starting this week. Fireman group will be staying over the state convention the first weekend in June.
b. NJCAA Mon Dak / Athletics		Colvin	Softball finished third overall in the region. Softball searching for a coach as an anticipated opening. Baseball/Admissions search in process as indicated above meeting today to decide on a recommendation. Salary to be discussed before offering. Would like to recruit another 20-30 athletes for softball and baseball and there may be a few new recruits for the hockey program.
c. Chancellor's Cabinet / Dean's Update		Migler	SBHE meeting in Bismarck next week. It starts off with Chancellor's initiative to bring folks together to discuss what higher ed will look like in the future. The initiative is called Envision 2030.
d. Distance Education Council / Learning Center		O'Toole	Distance Ed has a conference call this afternoon. On-line and dual credit enrollment shared. There are 283 online students with 544 registrations (classes) vs last year 234 students with 448 registrations (classes). Dual credit numbers are about the same as last spring with 129 students and 168 registrations, last year 125 students with 166 registrations. We did lose a couple schools – so it's felt that we fared well in the number of students and class registrations.

<p>e. Public Affairs Council / Marketing</p>		<p>Hageness</p>	<p>Draft received from NDUS for dual credit guidelines. They are putting together a dual credit policy and advanced placement courses so they may co-exist together. A group of OtterTail employees (14) will be here on Friday to take a non-credit computer class.</p> <p>PAC call primarily covered preparation for Envision 2030. Sandy will be at Envision on May 23rd as a scribe for one of the focus groups. Also, out of the office on May 26, 27 and 31st.</p> <p>This week's radio interview is with Meghan Estvold for the CSA program.</p>
<p>3. Other</p> <ul style="list-style-type: none"> a. Performance Evaluation Reports b. FTE Review c. Physical Plant Cleaning Schedule d. Retreat Dates – June 1 (June 2 Tentative) e. Forum Wednesday, May 18 Wednesday, June 15 	<p>A</p>	<p>Migler</p>	<p>The performance evaluation chart was reviewed for reporting accuracy. All 2015/16 evaluations should be completed by June 30th and submitted to Vonda to file in the personnel folder.</p> <p>The council reviewed a State-wide campus review of FTE's to student ratio. Cleaning schedule was reviewed – no changes made</p> <p>Council retreat will be held June 1. Keep the 2nd on your schedule as a tentative second day. Will know more next week.</p> <p>May Forum will be held on Wednesday – schedule reviewed. June's forum will host a potluck over noon followed by the Forum.</p>
<p>4. Announcements</p>	<p>I</p>	<p>All</p>	<p>No budget meeting today. Reconvene next week.</p> <p>No Dean's Council next week..</p>