

Members Present: Tracy Chisholm, Clint Saunders, Larry Brooks, Amy Koehler, Lexi Kvasnicka-Gates, Linda Burbidge, Kayla O'Toole, Penny Belgarde, Janelle Green, Scott Johnson, Gary Albrightson, Angie Bartholomay, Trisha Nelson, Laurie Culbreth, Nicole Burke, Ashley Pedie, Travis Rybchinski, Zahra Moss, Keri Keith, Beth MacDonald, Shubham Datta, Russ Gagnon

Guests Present: None

Approval of Minutes – Amy made a motion to approve the minutes from the May 3 meeting; Keri seconded; motion passed.

Dean's Minute – Dr. Migler

- No Dean's Minute this meeting

Academic Affairs – Brooks

- Looking for another Department Chair for natural resources, wildlife, business, photography, and IT. Contact Larry if interested.
- Looking for a new Director of Assessment beginning the end of the October. This position will include academic and co-curricular assessment. Visit with Larry, Lexi, or Dr. Migler if you're interested.
- Opened up discussion regarding COVID-19.

Curriculum Committee – Brooks

- Course proposals:
 - Proposal to prefix and number of THEA 201 to UNIV 250. This credit will not transfer as a general education course, but will be a transfer course.
 - Discussion regarding whether changing a prefix is what should be done when DCB does not have a highly qualified faculty.
 - Clint is willing to go on a plan to earn nine graduate credits in THEA. He will look into graduate schools who accept non-degree seeking students.
 - Angie moved to table the course proposal change of THEA 201 to UNIV 250, seconded by Amy. Motion passed.
 - New course proposal: HPER 213 Taping and Bracing. This is not a general education course. Amy moved to approve. Seconded by Janelle. Motion passed.
- Curriculum proposal:
 - New curriculum proposal for a certificate of completion in Small Unmanned Aircraft Systems (sUAS).
 - Four classes are required for this certificate of completion. A COC would leave a student prepared to be certified in sUAS (Linda cannot administer the test).
 - Discussion: wildlife, photography and other programs would encourage student enrollment.
 - Keri made a motion to approve. Beth seconded. Motion passed.

PTK – Moss

- Zahra discussed what Phi Theta Kappa is and why all faculty and staff should encourage students to accept the invitation to join PTK. PTK offers scholarships, online trainings, and a whole lot more.
 - 3.5 GPA and 12 credits (provisional membership is available if the student is below 12 credits).
 - Membership is \$80. If you'd like to sponsor a student or fundraise for student memberships this is encouraged.

Class Caps/Waitlists/Collaborate Students—All Faculty

- Discussion regarding how many students will be allowed to join a class.
- Caps are only on ASC courses, COMM 110, and ENGL 110 and 120.
- Everything is on a case by case basis. Work with your Department Chair and Larry.

High Enrollment Courses Ad Hoc – Johnson

- Proposal regarding compensation for high enrollment courses is with the policy committee so no update.

Faculty Senate Committee Assignments/Nominations—Chisholm

- Committee appointments made. See the 2020-2021 Committee list.
- Motion made by Amy to make the Director of Distance Education a permanent member of the Curriculum Committee and reduce the number of faculty from three to two on a 2-year staggered term. Seconded by Clint. Motion passed.
- Tracy will email Dr. Migler regarding removing “Past Director of Retention” from the standing membership of the Retention Committee.

Other

- Honors will occur this year. Applications are available outside of Keri’s office. Make sure that projects would work well virtually (if needed).
 - Wednesday, December 9 at 5:00pm is the fall Honors Symposium.
- Welcome weekend is this weekend. Participate in a socially distant way if you’d like.

Clint made motion to adjourn at 9:48 am Travis seconded; Passed unanimously.

Next regular meeting will be in September 24, 2020.

Respectfully submitted,
Lexi Kvasnicka-Gates