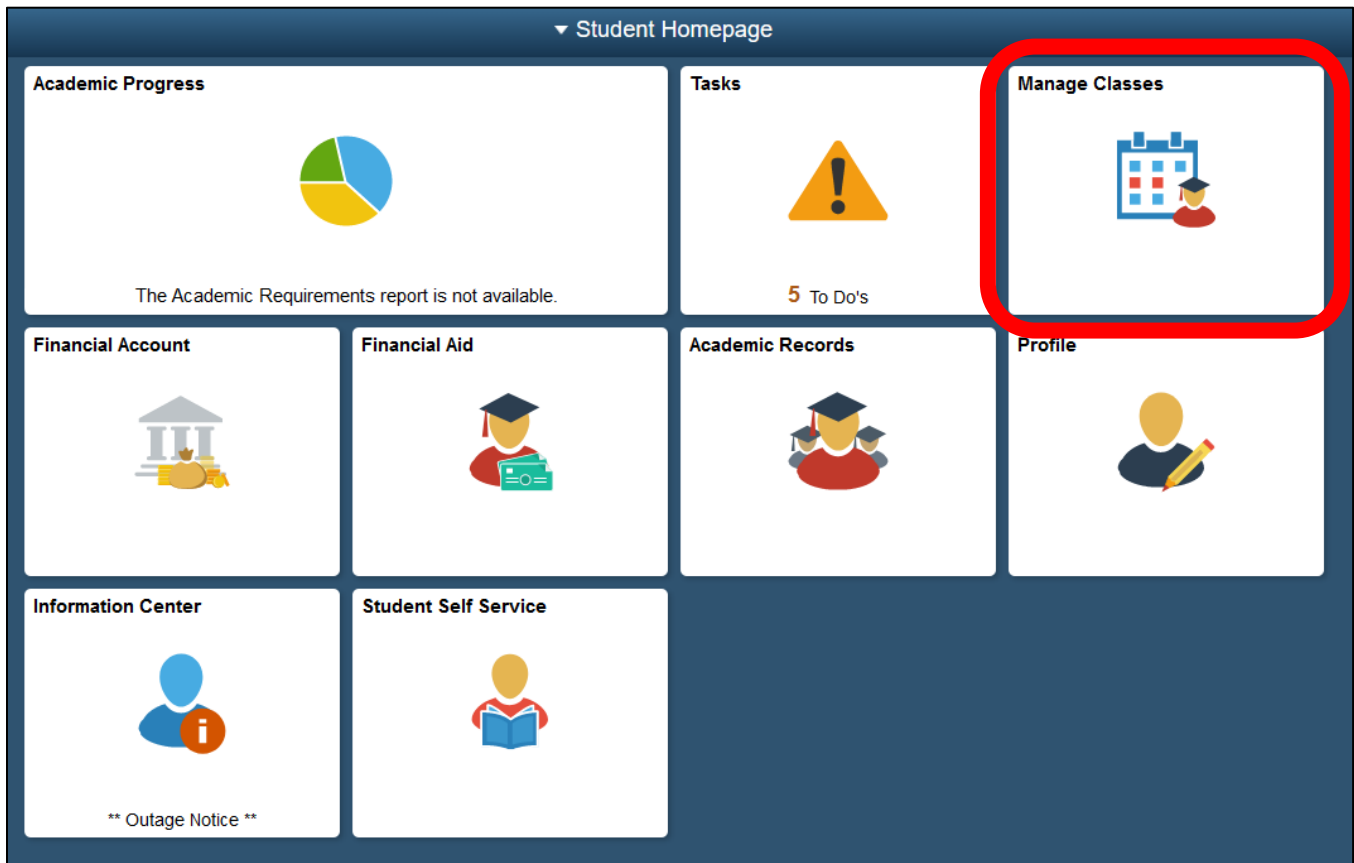


IMPORTANT INFORMATION:

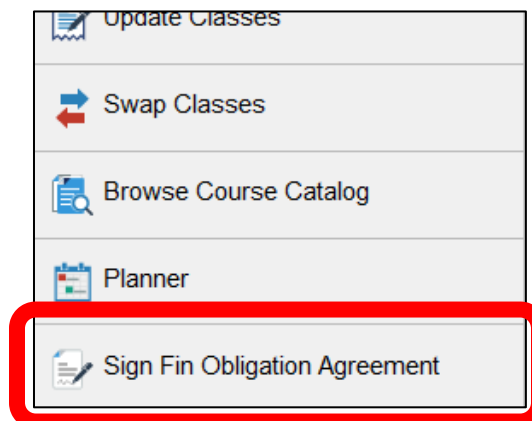
All students are required to fill out a Financial Obligation Agreement each semester before completing the registration process for the term. Please follow the steps provided below to ensure you are able to enroll in courses with DCB.

Step 1: Login to Campus Connection. You will find the link to Campus Connection at www.dakotacollege.edu. If you have any questions about logging in, please contact the NDUS Helpdesk at <https://helpdesk.ndus.edu/>.

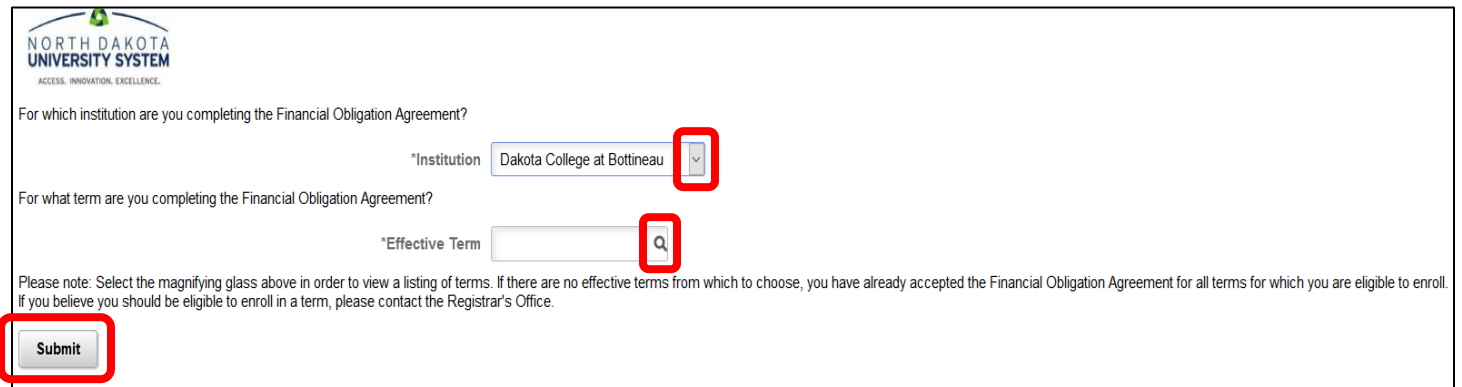
Step 2: Click on the 'Manage Classes' tile on the Campus Connection home page.



Step 3: Click on 'Sign Fin Obligation Agreement' on the left menu.



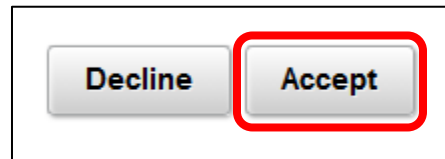
Step 4: Select your institution from the drop down box and the effective term. Then click Submit.



The screenshot shows a web form for the North Dakota University System. At the top left is the logo with the text "NORTH DAKOTA UNIVERSITY SYSTEM" and "ACCESS. INNOVATION. EXCELLENCE." below it. The form contains two questions: "For which institution are you completing the Financial Obligation Agreement?" and "For what term are you completing the Financial Obligation Agreement?". The first question has a dropdown menu with "Dakota College at Bottineau" selected; a red box highlights the dropdown arrow. The second question has a text input field with a magnifying glass icon to its right; a red box highlights the magnifying glass icon. Below these fields is a note: "Please note: Select the magnifying glass above in order to view a listing of terms. If there are no effective terms from which to choose, you have already accepted the Financial Obligation Agreement for all terms for which you are eligible to enroll. If you believe you should be eligible to enroll in a term, please contact the Registrar's Office." At the bottom left of the form is a "Submit" button, which is highlighted with a red box.

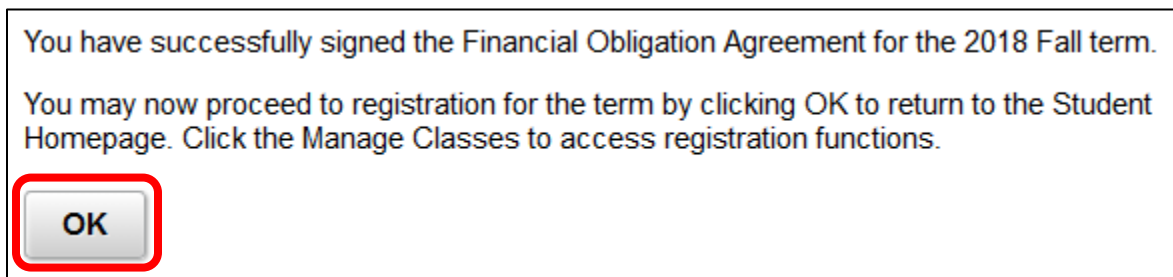
Step 5: Read and accept or decline the terms and conditions.

If the agreement is declined, you will not have authorization to enroll in classes for the term.



This image shows two buttons side-by-side: "Decline" and "Accept". The "Accept" button is highlighted with a red box.

Step 6: The following screen appears upon acceptance. Click "OK."



The screenshot shows a success message box. The text inside reads: "You have successfully signed the Financial Obligation Agreement for the 2018 Fall term. You may now proceed to registration for the term by clicking OK to return to the Student Homepage. Click the Manage Classes to access registration functions." At the bottom left of the box is an "OK" button, which is highlighted with a red box.

Step 7: Once you have accepted the Financial Obligation Agreement, you will be able to enroll in your courses.

