



COMMUNITY EDUCATION

ONLINE CLASSES

NOVEMBER 2020



INTRODUCTION TO CRIMINAL LAW

Gain an inside look at criminal law from a former major-felony prosecutor who has appeared on Court TV. This course gives a behind the scenes look at criminal law by examining the world of prosecutors, defense attorneys, and the paralegals who work closely with them.



Technology Requirements: PC (Windows 8 or newer) or Mac (OS X Snow Leopard 10.6 or later), Adobe Acrobat Reader, Internet browser (Firefox or Chrome), e-mail address

Start Date: November 11 (6 weeks long)

Instructor: Neal Bevans is a former Assistant District Attorney. One of his cases was televised nationally on Court TV. He has a Juris Doctor degree from the University of Georgia (Order of the Barrister) and has been a college instructor for over 10 years. An author of fiction and nonfiction material, his textbook Criminal Law and Procedure for Paralegals, was published in 2002. His second textbook, Tort Law for Legal Assistants, was published in 2003. He is also a contributing columnist to Legal Assistant Today magazine.

Cost: \$95

[Click here to register!](#)

INTRO TO DIGITAL SCRAPBOOKING

Make the most of your scrapbooking talents to show off your photos and memorabilia with digital scrapbooking. This course provides hands-on experience building scrapbook pages, using artistic journaling, and producing your own artwork with Photoshop Elements.



Technology Requirements: PC (Windows 8 or newer) or Mac (OS X Snow Leopard 10.6 or later), Adobe PDF plug-in, Internet browser (Firefox or Chrome), Email Address, Adobe Photoshop Elements 11 or higher (not included in enrollment).

Start Date: November 11 (6 weeks long)

Instructor: Beverly Richards Schulz is an award-winning photographer and graduate of the New York Institute of Photography. With more than 15 years teaching experience, she has written over 30 digital photography and digital editing courses. She co-authored the book "Photoshop Elements 14—What's New?" with Eric Johnson. Eric is an experienced digital photographer and editor. Eric has worked for major software and computer corporations, freelance photography and editing services, and has been working with Beverly Schulz teaching Ed2Go photography courses since 2004.

Cost: \$95

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SMALL BUSINESS MARKETING ON A SHOESTRING

Discover how to use the same marketing tricks the big companies employ and create a personalized plan without clearing out your bank account. This course will help you master cost effective marketing strategies the provide results with hands-on activities and real-world examples.



Technology Requirements: PC (Windows 8 or newer) or Mac (OS X Snow Leopard 10.6 or later), Adobe PDF plug-in, Internet browser (Firefox or Chrome), Email Address

Start Date: November 11 (6 weeks long)

Instructors: Glynns Thomas has more than 20 years of advertising and marketing experience. She was a Vice President of Internet Marketing at Wells Fargo Bank and has worked for several well-known advertising agencies. Today, Thomas is an independent marketing consultant and a volunteer with SCORE: Counselors to America's Small Business, providing marketing advice to small businesses.

Cost: \$95

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