

**Members Present:** Nicole Burke, Penny Belgarde, Dr. Lexi Kvasnicka-Gates, Kayla O’Toole, Keri Keith, Tara DeCrans, Becky Pfenning, Russ Gagnon, Erin Williams, Clint Saunders, Amy Koehler, Tracy Chisholm, Larry Brooks, Angie Bartholomay, Susan Indvik, Dr. Shubham Datta

**Guests Present:** None

**Approval of Minutes** – Lexi made a motion to approve the minutes from the December 9 meeting; Angie seconded; motion passed.

**Dean’s Minute – Dr. Migler**

- No Dean’s Minute this meeting

**Academic Affairs – Brooks**

- PN and ADN programs approved in Jamestown. Starting in Fall 2022 and 2023.
- Dr. Migler is working on a dealer parts program. Fall 2022 anticipated start; based in Minot.
- Hospitality management program. Fall 2022 anticipated start; based in Minot.
- Lots of interest in new allied health programs. Larry is working with Trinity Health to decide which programs have the most potential.
- Larry will send out schedule aids soon for fall 2021 and spring 2022.
- Student Services Update
  - Looks like a record spring enrollment. Only down a handful in full-time students.

**Curriculum Committee – Brooks**

- No course or curriculum proposals

**CCF—Gagnon**

- CDC says that higher ed should be part of the initial round of vaccines. CCF sent a letter to governor, legislature, and department of health to put higher ed in the same group (1B) as K-12.
- Request for faculty representation-NDUS Retirement Plan Oversight Committee
  - Tracy will forward this information after our meeting
- Russ is retiring at the end of the year. If anyone wants to be the member of CCF next year, please reach out to Russ to facilitate transition.

**Student requests to attend class via Pexip--Brooks**

- Student requested to take a face-to-face class entirely via Pexip (starting at the beginning of the semester). Keri and Lexi both had this student and said no. The student can take these classes online.
- Discussion whether a policy should be put into place regarding letting students join via Pexip. Clint and Russ mentioned this being a temporary situation so policy should not be put into place.
- We don’t want to lose the classrooms in Minot so we need the students to physically be in class.
- We are only allowed 500 connections through Pexip.
- Faculty and administration need a united front for our message to students regarding expectations for finishing the semester.
- Discussion “decision”: Students are expected to attend class face-to-face unless in quarantine or isolation. Students are expected to finish the semester on-campus (if an on-campus student). Pexip links are for COVID-19 or other extenuating circumstances.

Dakota College at Bottineau  
Faculty Senate Meeting  
Thursday, January 21, 2021



**Other**

- None

**Susan made motion to adjourn at 12:45 pm Angie seconded; Passed unanimously.**

Next regular meeting will be in February 17, 2021.

Respectfully submitted,  
Lexi Kvasnicka-Gates