

Dakota College at Bottineau

Dean's Council – Agenda

April 13, 2021 at 8:00 am - Alumni Center



PRESENT: Dr. Jerry Migler, Corey Gorder, Larry Brooks, Lisa Mock, Kayla O'Toole and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Dining	Falk	Jim shared that the theme days they have been hosting are going over well. Starting to wind down for the year.
2. Enrollment	Brooks	Made up of 2 & 4 year campuses. As university system moving toward it. Faculty Senate meets this week.
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry met with the AAC yesterday. There are additional OER funds for faculty projects available. He will share the guidelines when available. There is a Test Optional Task Force through the University system to set guidelines on the imitative to eliminate ACT testing.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working on grant billing, CTE budgets and sales tax reporting this month. She has uploaded information for payroll module. Judy will be working remotely for about 5 weeks. They are devising a plan to get her set up to work from home.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	The first week of the Math Lab, only had two students participate. There is a Bill in the Legislative Session to create a special ed technician position. This would be a position a step above a Para to be used in the Special Ed classroom level. The HLC PCA final report was submitted on Friday. The list of recommendations developed will be presented to the IEC. There is International Student training that will be presented to all advisors through Beth. Advisors have met their goal of 90% (hit 92%) in having two or more contacts with their students. Next year, the goal for all advisors will be to use Starfish.

Dakota College at Bottineau Dean's Council – Agenda



		<p>Registration for Online students is at 90 student registrations for at least one summer course compared to 50 last year at the same time. Fall has 59 compared to 36.</p> <p>There is a conference through NDUS on “Humanizing an Online Course”. Clint and Lexi are on the guest panel.</p> <p>A Starfish survey is going out to online instructors within the next week.</p> <p>High school visits are going up for dual credit registrations.</p> <p>We will start using Qualtrics for survey’s as NDUS provides it at a lower cost for universities and campus in the system.</p>
d. Public Affairs Council	Hageness	<p>There will be a Health Careers event on campus Friday in the gym. 60 8th grade students will be introduced to DCB’s health career options. Diversity and Title IX is working on a community/campus event for SAAM – Sexual Assault Awareness Month. They will be on the radio this Wednesday.</p>
e. Athletics	Gorder	<p>The men’s hockey team is traveling to Bismarck on Wednesday morning for the national tournament. The Logrollers event went well on Saturday.</p> <p>Corey is working with Lexi on the athletics IEC reporting.</p> <p>He will be conducting an athlete survey by the end of the semester to evaluation coaching.</p>
f. Chancellor’s Cabinet / Dean’s Update	Migler	<p>Physical Plant interviews have been conducted. Dr. Migler and Lisa are meeting with the applicant chosen to offer and discuss the position further with the applicant.</p> <p>There is one applicant scheduled to interview for the Stanley FBM position. The Rugby FBM position closes the end of the month.</p> <p>The CTE center proposal for Minot is progressing. It may be on the city council agenda in April. Once approved, we will need to move quickly on renovations and program placement.</p> <p>SB 2003 has gone through the House Appropriations committee. Will need to go back to conference committee for final approval.</p> <p>Our enrollment has an impact on the budget. We will work on the budget once the conference committee finalizes the budget.</p> <p>It was noted that staff and faculty evaluations need to be complete by June 1.</p> <p>There is a Chancellors cabinet meeting tomorrow .</p>

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4. Other		
5. Recognition & Celebration	All	Congratulations to the men's hockey team going to nationals
6. Announcements	All	There will be a tailgate event in Bismarck, Saturday before the hockey game.