

**Members Present:** Keri Keith, Tracy Chisholm, Mike Porter, Rodney Armstrong, Amy Koehler, Kayla O'Toole, Larry Brooks, Heidi Hauf, Zahra Moss, Clint Saunders, Scott Johnson, Travis Rybchinski, Angie Bartholomay, Shubham Datta, Russ Gagnon, Joanne Vandal, Lexi Kvasnicka-Gates, Keith Knudson, Romaro Rogers, Trisha Nelson, Jenna Arnold

**Approval of minutes**– A motion to approve the minutes from the April 2019 meeting was made by Amy, seconded by Lexi. Motion passed unanimously.

#### **Dean's Minute**

- Legislator HB1003
  - System-wide ongoing funding change
    - Salary increase
      - See attached pdf highlight subject lines
    - Tuition increase cap
      - See attached pdf highlight subject lines
    - General fund
      - See attached excel sheet

#### **Blackboard- M. O'Toole**

- LMS
  - Discussion about requirement that all DCB courses utilize our LMS (Blackboard) as some standard
    - Student centered
      - Awareness of grades
      - Access of syllabus and grades to students
    - Discussion among faculty
  - A motion to recommend to the proper authority a policy of requiring LMS for faculty for all DCB courses of at least syllabus provided and grade center utilized was made by Amy, seconded by Keri; Motion passed unanimously.

#### **Curriculum Committee – Brooks**

- Course approvals requested
  - UNIV 121, AH 110, CIS 275
    - UNIV 121 - Discussion about if “life skills” course is appropriate for college
    - Amy moves to approve UNIV 121, AH 110, CIS 275, with UNIV 121 being a pilot at Minot State for one year, seconded by Shubham; Motion passed with 1 neigh.
  - ANSC 114, AGRI 150
    - Keith moves to approve ANSC 114 and AGRI 150, seconded by Shubham; Motion passed unanimously.

#### **Academic Affairs – Brooks**

- AAC approved stage 1 for the two new programs
- \$15,000 available for Faculty OER proposals
- Offer has been made for new biology instructor
- 5 interviews for new history/social studies instructor
- 30 candidates for new English instructor

#### **CCF-Porter**

- No meeting until next Tuesday
- Mike needs substitute while he is in exams
  - Tracey to ask Lexi

#### **Credit Hour Policy- Brooks**

- Required for HLC
- Discussion lead to the decision the committee needs to address some clarification issues
- Will review at a Special Meeting next week

#### **Drug Free Campus Policy-Moss**

- Need to adopt a policy for HLC
- Zahra discussed present policy does not match HLC requirements
- Zahra will present updated policy at the Special meeting next week

#### **Election of Faculty Senate Secretary (for remaining year of Amy's two-year term)**

- Moved to Special meeting due to time

#### **Other-**

- Special meeting to be scheduled for next week

Keri made a motion to adjourn, seconded by Travis. Meeting adjourned at 1:15pm.

Respectfully submitted,  
Amy Koehler