

# Dakota College at Bottineau Dean's Council

January 15, 2019 - Dean's Suite



PRESENT: Kayla O'Toole, Larry Brooks, Dr. Migler, Dan Davis, Sandy Hageness

NOT PRESENT: Lisa Mock

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment report reviewed which indicates an increase in enrollment applications.
2. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	<p>Larry met with HAMC staff last week as they would like to offer the PN program in Rugby through DCB starting fall 2019 and then the following fall an ADN program.</p> <p>LRSC, WSC and Ag faculty in Minot are having a course exchange meeting to identify curriculum and instructors. This will allow DCB to proceed with staffing needs.</p> <p>Larry is meeting with the ambulance group in Bottineau as they are interested in an EMT course next year locally. This would help feed the Paramedic program.</p> <p>Penny Belgarde is the HR program advisor and working with Larry on the curriculum and setting up instructors.</p> <p>Larry announced that Assessment day will be February 7<sup>th</sup>. Classes will not be held that day.</p> <p>Three of our departments have been accepted to present at the CTE in Memorial Hall – Bismarck. Photography, Paramedic and Fish/Wildlife will be at the State Capitol February 21-22.</p>
b. Administrative Affairs / Business Affairs	Mock	Lisa was not available to present.
c. NJCAA Mon Dak / Athletics	Davis	<p>Men's and Women's basketball are at 0-2 for this year. On Thursday they play United Tribes. Hockey is on the road this weekend in Colorado, leaving Wednesday January 16<sup>th</sup>. Baseball and softball started practice January 10<sup>th</sup>. First softball game is in February. Athletes will be participating in the Special Olympics Winter Games at Annie's House the end of January.</p>

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<p>d. Distance Education Council/Distance Ed. and Academic Support Services</p>	<p>O'Toole</p>	<p>The Student Success Center has set up a lounge in the back of the Library for testing. TRiO is hosting a hot cocoa social in the department today. Community Education schedule is being finalized with the first class on February 4<sup>th</sup>. There are 407 online students with 854 classes registered which is up from last spring. There are 240 dual credit students and enrollment is not complete. Kayla is working with the State Park to collaborate on a class this fall, and may be held at the State Park. Fay payment is January 23. Discussion held on how to handle the online student accounts. Kayla will talk with Leisha.</p>
<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>Marketing committee is in process of sending postcard mailings to area schools. Working with the program advisors to develop mailing lists with follow-up designed accordingly. The Committee meets this afternoon and will be reviewing analytics with the consultant. Branding is being added to IVN rooms. Website is being revamped and alumni stories requested to help with the redesign. Working with a videographer out of Minot to develop video for our library.</p>
<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Reviewed Chancellor's agenda; Legislative Assembly, State Appropriations Hearing and Bills. There are three facilities projects being presented for state approval; NSC, dining and boiler. Facilities is in process of replacing the weight room stair treads. They are also working on a healthy floor coating in the gym. Unesco presented an energy report that could save money on utilities. Summer projects for physical plant were reviewed. There will be about \$300,000 to use toward renovations and updates.</p>

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<p>3. Other</p> <ul style="list-style-type: none"> <li>• Higher Ed Governance Report</li> <li>• Salary Adjustments</li> <li>• Legislative Update</li> <li>• Ambulance calls to campus – who should be notified?</li> </ul>	<p>Migler Brooks Migler</p>	<p><a href="#">Click here for attachments</a></p> <p>Reviewed the Governance Report Spreadsheet with adjustments was presented to the Council. Dr. Migler asked for a review and follow-up. Legislative update provided. Ambulance calls was not covered.</p>
<p>4. Recognition &amp; Celebration</p>	<p>All</p>	<p>n/r</p>
<p>5. Announcements</p>	<p>All</p>	<p>n/r</p>