

Dakota College at Bottineau Dean's Council - Agenda



June 30, 2020 at 8:00 am - Alumni Center

Present: Dr. Migler, Sandy Hageness, Kayla O'Toole, Larry Brooks, Lisa Mock and Corey Gorder

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment report for fall 2020 has 92 resident applications and 80 non-resident applications.
2. Guest Report, Foundation (578-4953)	Leslie Stevens	Not available to report
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	<p>There are 111 nursing students this fall: 62 PN and 49 in AD program there are 28 in the DCB-Bottineau program, 27 in the DCB-Valley City program and Minot has 56. Larry will be attending a reopening webinar for college of nursing this morning.</p> <p>The summer student orientation held last week went well.</p> <p>There is a Joint AAC/SAC meeting tomorrow from 1-4pm related to reopening. There is a second nursing registration is this Thursday.</p>
b. Administrative Affairs / Business Affairs	Mock	<p>Lisa reported that it was decided on Friday to move forward with a 2.5% raise for DCB employees instead of the 2%. This will be applied to all employees who are not on probationary status. Lisa and Vonda will be fixing the modules to manually update the contracts as this decision was made after the budget was uploaded.</p> <p>Lisa has an ad running for a dining center construction manager and an RFP for financial advisor for the dining center project.</p> <p>Completed CRF "Corona Relief Funding", \$372,000 will be received with a majority is going to IT and \$100,000 to PPE. All CRF funds must be used by December 30, 2020.</p> <p>There is an NSC construction meeting today. We have signed off on the boiler project with the final payment made last week. There is an RFP out for dorm furniture. June 30 is year-end and end of the quarter and there is a lot of grant billing – sales tax, etc. She will start the upload for year-end process on July 6. Uploads made to the state auditor, runs</p>

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<p>d. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>through the end of September. August 20th will be official close of books. The closeout process has started.</p> <p>Kayla was out last week due to illness. She met with disability services and success center reps and they have a plan on fall opening written. She is revamping the fitness pass for fall, 2020. Online student count is down about 30 from last summer. The fall registration for online is at 169 students registered to take at least one online class which is trending the same as last fall.</p> <p>She has the Blackboard training module completed. Faculty will need 2-3 hours to complete the professional training course. It was decided to provide a stipend upon completion of the training. Wednesday there is an instructional design support meeting which Mike will attend. BSC cannot offer a psychology class to one of the high schools this fall therefore we will partner with them and provide it via IVN. The instructor is from Kenmare. Kayla will be out this afternoon for Doctor appointment in Minot.</p>
<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>Sandy sat on a review committee for DNP to review RFP's for DNP advertising collaboration with campuses. She is working on the in-service schedule and counties to update the fall opening FAQ's. Recently a news release went out in summary of PTK-Pay it Forward. Over \$1200 was generated within the community in Bottineau Bucks and over 50 families affected.</p>
<p>f. Athletics</p>	<p>Gorder</p>	<p>July 11 is the Logroller golf tournament. They meet today for planning. MONDAK is meeting today for fall opening direction and NJCAA also meeting this Thursday. Women's Hockey Coach, Reed will be on campus tomorrow, provided everything goes well at the Canadian border. He will be able to travel as deemed essential. Athletics is looking at doing testing when athletes arrive on campus. Corey will research options.</p>

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h. Chancellor's Cabinet / Dean's Update	Migler	
<p>4. Other</p> <ul style="list-style-type: none"> • SBHE Agenda • Capital Project Ranking • Federal Program Licensure Requirements Posted on Web • Fall 2020 Health & Safety Updates: HLC's Need to Know 	Migler	<p>Attachment SBHE starts their meeting at 8:30 today. One executive session is on the schedule along with the budget. There may be a needs based budget recommended. The Capital projects were ranked by the State and Old Main was ranked number one out of all 11 state projects. This could provide \$2 million in funds from the State.</p> <p>The Academic Programs that require licensure across the country need to be identified as state-state has different requirements. This need to be posted on the web page under programs.</p> <p>A link health and safety updates provided. Link to HLC Need to Know</p>
5. Recognition & Celebration	All	Student orientation went well last week. And the campus looked very good.
6. Announcements	All	n/r