

MEETING: Staff Senate MINUTES

DATE: 02/15/2019

TIME: 9:30 a.m. CST

LOCATION: McMaster

Senators: Laura Halvorson (VP), Beth MacDonald (Secretary), Mike O’Toole, Hattie Albertson (President), Denise Schroeter, Charlene DuBois, Lisa Anderson (Ex-Officio)

Additional Staff Present: Melissa Brudwick, Leslie Stevens, Danielle Clemenson, Ashley Pedie, Zahra Moss, Sandy Hageness

TOPIC	DISCUSSIONS	DECISIONS
<ul style="list-style-type: none">• Called to Order		Called to order at: 9:35 am
<ul style="list-style-type: none">• Approve Minutes	Minutes from 01/18/2019	Motion to approve by Ashley, second by Lisa. Motion carries.
<ul style="list-style-type: none">• Dean’s Updates	Update from Dr. Migler	-Update on the legislative session. -Policy Procedure: Policy committee that helps keep the policies moving to be approved faster. President and VP will be Staff Senate representatives on the committee.
<ul style="list-style-type: none">• Old Business	<ul style="list-style-type: none">• Soup Feed Profits & Feedback• Financial Form Update End of the Fiscal Year• Staff Senate Scholarship• Vendor Show Update Advertising Fund Request	-Had a lot of positive comments. Brought in \$50. -Will start a more clear balance sheet at the beginning of the new fiscal year. -Scholarship for Fall 2020. Hattie will work on criteria for the next meeting. -Lisa bought poster boards for signs. So far we have 22 vendors and 2 applications that are out. Janeen will have the bookstore open if we want. Volunteers should email Lisa. April 13 th , 2019. -Drug Free Policy changes need to be submitted to Hattie by 2/22/19.



<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • Future Fundraiser Ideas – Spring BBQ idea • Review By-Laws - Propose changes or approve • Update Functioning Areas Chart • Set date for March Meeting (I will be away on the 15th) 	<p>-Spring BBQ: Ashley, Lisa, Sandy, Zahra, Beth, Danielle, Melissa, Hattie will attend sub-committee meeting 2/20/19.</p> <p>-By-Law Sub-Committee: Hattie, Sandy, Laura, Mike, Ashley, Beth – will bring changes to next meeting.</p> <p>-Functioning Areas: Hattie will update based on changes sent</p> <p>-Next meeting March 22nd</p>
<ul style="list-style-type: none"> • Other 		
<ul style="list-style-type: none"> • Next Meeting dates: 	TBD	March 22 nd and 9:30 am in McMaster
<ul style="list-style-type: none"> • Adjournment 		Adjourned at: Motion by Ashley, second by Lisa. Motion carries.

Submitted by: Beth MacDonald