

Dakota College at Bottineau

Dean's Council – Agenda

December 6, 2021 at 8:00 am – Dean's Suite



PRESENT: Corey Gorder, Kayla O'Toole, Lisa Mock, Sandy Hageness, Dr. Migler

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	n/a to report.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	n/a to report
b. Administrative Affairs / Business Affairs	Mock	Auditors are finishing up this week on annual financial review. Lisa is setting up Janeen to work with the inventory, starts in January. RFP for EPA for asbestos removal at Old Main closed Friday. Working with Keith on grant reporting. This is Judy's last week at DCB. An ad has been posted for the position.
c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Kayla is working on faculty qualifications. She has a Dual Credit day planned on campus and will be doing school visits. Blackboard video training went out last week. Contracts for spring classes will be out this week. HRM instructor offer made and accepted.
d. Public Affairs Council	Hageness	News releases went out for Leaderjack toy drive and finalizing the market manager course release for this week. Had a call for grant dollars available to promote vaccination education last week. This helped clarify approved reimbursements.
e. Athletics	Gorder	Teams are back from weekend games, except for Coach Rybchinski and a few players – due to the weather.

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<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Dr. Migler is going to Bismarck this week for audit committee meeting to answer any questions on the waiver issue and records for boiler procurement.</p> <p>The Farm Business Management position remains open. Horticulture is looking to fill a few positions. An interview for technician position was held.</p> <p>Hygiene program consultant will be hired part time to get the program underway.</p> <p>We have two part time grant writers: Indrani will work on grants she has experience in and Cathy Jelsing, Rugby will process new grants.</p> <p>NDSU is required to follow Federal guidelines on the COVID vaccination due to contracts they have that fall under federal standards. Therefore, they are going to require all employees to be vaccinated.</p> <p>Tuition model change proposed to Dr. Shirley and then will go to State board for review.</p>
<p>3. Other</p> <ul style="list-style-type: none"> • Consensual Relationships and Discrimination Policies • Housing Visitation Policy 		<p>Click here for attachments</p> <p>Consensual relationship policy from MSU – reviewed and will propose to the policy committee.</p> <p>Non-discrimination policy – Dr. Migler will look into a policy to propose to the committee.</p> <p>Discussion held on the visitation policy proposal. Concerned shared about roommate permission as it is a shared space. Recommended to make it conditional for a semester. Will review at next Dean's Council.</p>
<p>4. Recognition & Celebration</p>	<p>All</p>	<p>Finals are next week.</p>
<p>5. Announcements</p>	<p>All</p>	<p>The Minot CTE center architect selection committee chose Ackerman Estvold for the project. Dean's Council may go to Minot during break to see the CTE center building.</p>

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