

MEETING: Staff Senate MINUTES

DATE: 11/17/2017

TIME: 9:30 a.m. CST

LOCATION: McMasters

Senators: Mike O’Toole (Ex-Officio), Lisa Anderson (President), ~~Mitch Pedie~~, Kayla Wolfe, Beth MacDonald, ~~Hattie Albertson~~, Laura Halvorson, ~~Joey Clemens~~

Additional Staff Present: John Stahl

TOPIC	DISCUSSIONS	DECISIONS
1. Called to Order		Called to order at: 9:33 am
2. Approve Minutes	Minutes from 10/27/2017	Approved by Mike, second by John
3. Dean’s Updates	Update from Dr. Migler	Employees should sign risk management sheets in the business office, recommends that faculty and staff all know the mission
4. Old Business	Fundraising Permit- Christmas Party- Mission Statement 50/50 Raffle Bake Sale Friends Committee Vendor Show Taco Bar	-Approved -Social at 5 pm, potluck at 6. Help needed to set up. Band after at the Dockside at 9:30. Heidi will get prizes, Beth and Laura will take care of games, Lisa will keep a spreadsheet of food. -Lisa and Stacy will do Friday, Beth Saturday. \$1/1 ticket, \$5/6, or arm length for \$10 -Baskesale Dec. 6 outside of business office. Leaderjacks are doing Dec. 5 so we may decide not to. -Vendor show set for April 21 st in the Gym. 40 vendors, \$25 table and 2 chairs, no

		doubles of vendors. 9am to 3 pm. -Taco bar on the 22 nd , 11:30am until gone. Senators will bring the food/supplies.
5. New Business	State staff senate Report Staff Senate Profile Schedule Added: Handbook Added: Children in the Workplace	-Need someone from the college to be on the Governor's Higher Ed Task Force (Kayla O. applying) -Need to decide on who will be profiled in January. Lisa will send senators a list of staff and senators will come with opinions and ideas to the next meeting. -Title IX is working on sexual relations policy -Approved by faculty senate with a change, changes will be emailed to senators.
6. Other		
7. Next Meeting dates:	December 15th, 2017 – 9:30 am	
8. Adjournment		Adjourned at: 10:50 am approved by Heidi, second by Laura

Submitted by: Beth MacDonald

