

# Dakota College at Bottineau Dean's Council



January 22, 2019 Dean's Suite

Present: Dr. Migler, Larry Brooks, Danny Davis, Kayla O'Toole, Lisa Mock and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Fall applications received reviewed. Up overall for the last 6 years.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Last week Larry met with counterparts and ag instructor at LRSC and WSC. They worked out a schedule for the fall and spring shared courses. Ag advisory committee meeting today, farm and ranch instructors on Thursday and then decision on any new instructors needed for the program will be decided. Student Services is reviewing policies and procedures to create efficiencies and deadlines.
b. Administrative Affairs / Business Affairs	Mock	Legislators have been asking for updates. The sales tax report is due. And has been working on a composite financial index report which ties in with an HLC report.
c. NJCAA Mon Dak / Athletics	Davis	Into the final stretch of winter sports. Basketball has struggled the last few games but played well. Hockey had a tough CO trip that went 0 for 4. They were 9 <sup>th</sup> last week and this may drop them in in rankings. Hockey plays Minot this week. Basketball plays Turtle Mountain at home this week. On Friday and Saturday all teams will be at Annie's House volunteering at the Special Olympic Winter Games.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla shared that a lounge has been set up in the back of the Library and a security camera will be set up. Community ed schedule being finalized this week. There was a webinar on Smartthinking last week (online tutoring). There is an offer through NDUS for online tutoring, so will look at cost. Kayla went to McClusky last week, 15 (students, staff, instructors, parents) attended the presentation.

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<p>e. Public Affairs Council</p> <p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Hageness</p> <p>Migler</p>	<p>Chamber annual meeting is tomorrow. Trudy will not be there as her dad passed away. Kayla will be President of the Chamber one for more year.</p> <p>Analysis for campaign shared. Marketing team continues to work on getting postcards sent while the digital campaign is running. The campaign shows an awareness of DCB services.</p> <p>Dr. Migler will participate in a CTEC meeting this morning. A few items on the agenda include: tuition, Train ND and Legislative items. The Foundation Board has made an offer to a Foundation Director candidate. Hiring is tentative on background check. The applicant is a graduate of DCB, originally from Bottineau and has experience in marketing and some foundation experience.</p> <p>Business Office is moving ahead with salary contracts. Council was asked to visit with folks within their department who are receiving a market adjustment. E-mail communication will go out to all staff/faculty after notification made to the system office.</p>
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Ambulance calls to campus – who should be notified?</li> <li>• Old Main/Dining Center Updates – Dan Nostdahl on campus</li> </ul>	<p>Migler</p> <p>Migler</p>	<p>The most logical place is to report it to the Business Office and follow-up with communication to Lisa, Larry and Dr. Migler.</p> <p>Dan Nostdahl will be here this week to meet with the dining center and old main committees. Dr. Migler shared the renderings of a dining center. Would like to start remodeling Milligan one room at a time. Need to put a plan in place.</p> <p>Physical plant staffing update provided. Physical Plant will be bringing in some part time help due to numerous staff out on sick leave.</p>
<p>4. Recognition &amp; Celebration</p>	<p>All</p>	<p>Nathan has been asked to be on a subcommittee for ASPIRE which involves the Native American culture.</p>
<p>5. Announcements</p>	<p>All</p>	<p>Weekly events were reviewed.</p>