

Dakota College at Bottineau Course Syllabus

Course Prefix/Number/Title: ASC 087 17468 College Writing Prep

Number of credits: 3

Course Description: The course is designed to give students confidence in writing for other courses and for the workplace. Students will learn to use correct grammar, to write error-free sentences, paragraphs and essays.

Pre-/Co-requisites: None

Course Objectives: Students will learn to:

- Demonstrate an understanding of the rules of the grammar, punctuation, mechanics and usage.
- Write clear, error-free sentences.
- Write topic sentences for paragraphs.
- Use details and examples to support topic sentences.
- Write well-organized paragraphs.
- Write essays.

Instructor: Tim Davis

Office: Home

Office Hours: Call anytime, leave a message and a call back number.

Phone: 701-228-2355

Email: NA

Lecture/Lab Schedule: TuTh 12:30 – 1:45 PM

Textbook(s): Langan, John. *College Writing Skills with Readings* 7th Edition

Course Requirements: Attendance will be taken daily and points awarded towards grade. Assignments will be given in class and most will be due in class. Additional assignments will be due the next class meeting. Most of the assignments will be from the text. Non-text reading assignments will be for extra credit points.

Grading: Grades on based on a point system. Categories are attendance, writing assignments, reading assignments, quizzes, midterm and final. Final grade percentages are 100-90 A; 89-80 B; 79-70C; 69-60 D; 59 – below F.

Relationship to Campus Theme: College Writing Prep is a communication skill-based course necessary for success in all other disciplines. Reading and writing assignments will include environmental issues.

Academic Integrity: The academic community is operated on the basis of honesty, integrity and fair play. It is the expectation that all students, as members of the college community, adhere to the highest levels of academic integrity. This means that:

- Students are responsible for submitting their own work. Student work must not be plagiarized.
- Students must not cooperate on oral or written examinations or work together on evaluated assignments without authorization.

To learn how to avoid plagiarism in your work, review the website from Purdue University, [Is It Plagiarism Yet?](#)

Violations of academic principles such as cheating, plagiarism or other academic improprieties will be handled using the guidelines outlined in the [Student Handbook](#) on pages 18, 19, and 37.

Disabilities and Special Needs:

If you have a disability for which you need accommodation, contact the Learning Center to request disability support services: phone 701-228-5477 or toll-free 1-888-918-5623.