

Dakota College at Bottineau

Dean's Council – Agenda

February 16, 2021 at 8:00 am

Alumni Center



PRESENT: Dr. Migler, Larry Brooks, Corey Gorder, Kayla O'Toole, Sandy Hageness and Darrell Waters, Guest Department

NOT PRESENT: Lisa Mock

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Physical Plant	Waters	<p>Darrell provided a list of updates that will be done this summer. Bids are being requested. Milligan Hall room remodeling has the furniture placed. Refrigeration units will be placed on the roof to finish the HVAC system. Thatcher Hall has a portion of the roof that needs to be replaced. Molberg will have window cladding added make them maintenance free. The decorative roof on the south side of the Molberg Center will be replaced. NSC has repair work that needs to be done on the outside arches. There are a few painting projects on the list for this summer. HVAC in NSC and Molberg Center needs to be finished. Dr. Migler and Darrell will meet with Clint to discuss Photography building updates which included removing the suspended ceiling. Discussion held on any repair work that needs to be done for baseball area as there is a tournament on the schedule this year. It was suggested the Student Center bathroom partitions be used in the Concession Stand restrooms after renovation. Student Center bathroom renovation bid has been awarded to Parrill Construction. The contract states it must be completed by June 1, 2021.</p>
2. Enrollment	Brooks	<p>Larry distributed the fall 2021 applications received to date for DCB Campus. There are 57 received to date, 34 resident and 23 non-resident apps received.</p>
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>Academic officers meet this morning to discuss nursing class curriculum which may affect instructor work load. Discussion will be held on Paramedic and DMS program fees this week. The Registrar Search Committee decided to interview five applications, two candidates accepted other positions. The Committee will meet today to discuss process. Larry is working on the Federal Drug and Alcohol report. Residential life will be doing this report in the future.</p>
b. Administrative Affairs / Business Affairs	Mock	

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c. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	<p>Lisa was not available to report.</p> <p>Kayla reported that she attended Star Fish seminar last week. It was helpful to see how other institutions are utilizing Star Fish. Kiosks are set up for students to check in and out when using services.</p> <p>Reminder was provided that the Community Fitness Pass is not valid right now due to Covid. A FB post will be published.</p> <p>Working on schedules for online classes. A couple classes came through for redesign and redevelopment. They are working on dual credit schedules. Kayla went to Des Lacs Burlington last week and met with 7 groups of students, back to back. This week she has an OER advisory council meeting and is registered for the conference which is capped at 250. Wrapped up the faculty qualifications policy, sent to HLC for feedback. Friday Kayla is out of the office.</p>
d. Public Affairs Council	Hageness	<p>Sandy shared that several of the current news releases sent received media coverage. Spring enrollment, Orchard Grant, Industrial Hemp Production and Water Camp has received media coverage. Others sent include Wildlife fisheries program and Paramedic program applications due. This week Ag Management will be highlighted for CTE Month.</p>
e. Athletics	Gorder	<p>Corey reviewed the game schedule for the week. Lumberjack Hockey is preparing for Nationals which will be in Bismarck the middle of April.</p>
f. Chancellor's Cabinet / Dean's Update	Migler	<p>The Legislator has a few Capital Project questions. He and Leslie will meet with Appropriations Committee today. It appears as though the questions are whether DCB has the ability to raise the \$2 million to fund the project.</p> <p>Legislature met last Friday and the compensation is looking at a 2-2, funding formula is fully funded and no cuts so far. Overall pretty positive. Proposal will go to the House.</p> <p>Interviewing for FBM for site in Stanley, ND – this Friday. Sheila Braaten resigned as of the end of June 30, 2021.</p> <p>Physical Plant Director position applications are being accepted until March 8, 2021.</p> <p>Dr. Shirley and Dr. Migler met with companies that will be applying to manage the Burdick Job Corps Center to discuss potential for education partnership.</p>

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4. Other a. DCB nursing student graduates participating in MiSU graduation	Brooks	Discussion held on the Minot ADN's be part of the Minot State graduation ceremony. The Council supported the ADN's to be part of the MSU graduation ceremony, provided MSU supports the addition.
5. Recognition & Celebration	All	n/r
6. Announcements	All	n/r