

# ***DCB Staff Senate Meeting Minutes***

November 3, 2015 2:00 p.m. ---- Thatcher Hall 1107

**Attendees:** Heidi Hall, Lisa Anderson, Kevin Evans, Crystal Grenier, Mike O'Toole,

**Absent:** Ashley Pedie & Robyn Poitra

**Additional staff present:** Stephanie Blumhagen, Danielle Soland, Denise Schroeter, Sandy Hageness

## **I. Call to order**

President Heidi called to order the meeting of the Staff Senate at 2:20 p.m.

## **II. Approval of Minutes**

Mike O'Toole made a motion to accept minutes as read; Seconded by Stephanie Blumhagen. Motion carries.

## **III. Dean's Updates**

Dr. Migler thanked staff senate for taking the lead on October contests. Also mentioned the marketing committee and their goals.

## **IV. Old Business**

a) : Staff Senate October Events

### **Pumpkin Decorating:**

- Tie for 3<sup>rd</sup> Place – Bookstore & Erin Williams
- 2<sup>nd</sup> Place – Learning Center
- 1<sup>st</sup> Place – Stephen Gearey

### **Costume Contest:**

- 3<sup>rd</sup> Place – Peggy Gregg
- 2<sup>nd</sup> Place – Sandy Hageness
- 1<sup>st</sup> Place – Heidi Hall

## **V. New business**

b) : November Event

- Conclusion: Staff Senate will host a flag raising ceremony in honor of our Vets at DCB.
  - Contact VFW and see if they would like to be involved.
  - Sent out invitations to all staff, faculty, & student vets (active and retired). Then a notice will be sent to all faculty & staff.
- Action:
  - Person Responsible: Sandy Hageness

c) : Holiday Party

- Conclusion: It will be a potluck at the Stadium on December 3<sup>rd</sup>. DCB calendars & the BHS calendar was checked to make sure the date would work. With the

Minutes submitted by: Heidi Hall

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current budget, this is the most feasible as we will save money on food and the venue. There will be a social hour with board games available for an option. We will do a gift exchange (white elephant/dirty santa), by number, with a \$10 maximum. Jeopardy will be looked into as another group game. We will plan to do black Friday shopping in order to obtain a few door prizes where attendees can choose with raffle to enter with tickets.

- Action: Reserve the Stadium, Ask Diane Beckman about making centerpieces, ask about candles and having a speaker at the Stadium send out the save the date, black Friday shopping, & find a speaker to use (with mic).
  - Persons Responsible: Staff Senate

### **VI. Adjournment**

**Meeting adjourned at 3:30 p.m.**

**Next Meeting: Tuesday, December 1, 2015 at 9:30 p.m. in McMaster**