

NORTH DAKOTA UNIVERSITY SYSTEM LEGAL NAME CHANGE REQUEST FORM

I hereby request that my legal name, as it appears on my student academic demographic record, be changed as indicated below. This change will appear on any academic records created in the North Dakota University System after September 1982 and also converted to the ConnectND system after July 2004. **All legal name change requests must be accompanied by the corresponding legal documentation showing the change.** Examples of legal documentation include marriage license or court documents. This request will only change the legal name on the student academic record. All changes to payroll records (primary name) must be made with the payroll office.

Complete
Legal Name

Last

First

Middle

Most Recent
Former Name

Last

First

Middle

Other Former
Names

Last

First

Middle

Social Security Number _____ Birth Date _____

EMPLID _____

Signature _____ Date _____

Mail this form and documentation to:

DCB
Student Services
105 Simrall Blvd.
Bottineau, ND 58318