

Dakota College at Bottineau
Course Syllabus-Fall 2009
DCB Thatcher 2211
MSU Mem 422
BSC NECE Room 345

Course Prefix/Number/Title:

EC211 Pre-Professional Experiences (2 credits)

Course Description:

This course emphasizes the importance of skillful observation when planning appropriate activities and experiences for children. In addition, the course explores the use of informal and formal assessment strategies to plan and individualize activities and lessons and the use of assessments for determining the ability level of children.

Course Objectives:

- Students will observe children of various ages noting the stages of physical, cognitive, and social/emotional development.
- Students will utilize formal and informal assessments to plan appropriate activities and individualize for special needs.
- Students will use and interpret assessment instruments to determine the ability level of children representing “at risk” populations.

Nature, Technology & Beyond Focus

- Online format allows students to work in industry while attending college.
- Provides students increased access to education and career opportunities.
- Provides diverse, life-long learning experiences.
- Supplies students with the knowledge and tools to continue their education and career, to serve as good stewards of the environment, and to function as responsible citizens.

Instructor:

Tanya R. Mooney, M.Ed.

Office:

Thatcher Hall, Room 206, Dakota College at Bottineau
(701)228-5604 OR 888-918-5623 ext. 604

Office Hours:

Monday 12:00 pm - 5:00 pm
Tuesday-Friday 7:30 am - 4:00 pm

Email:

tanya.mooney@dakotacollege.edu

Lecture/Lab Schedule:

None. Course meetings arranged during EC 210 Intro to Early Childhood Education.

Textbook(s):

- *Basics of Assessment: A Primer for Early Childhood Professionals*, McAfee, Leong, and Bodrova. ISBN:1-928896-18-9

Supplementary materials (provided by instructor):

- Field Experience Information Packet
- Field Experience Workbook

Course Requirements:

Field Experience. A minimum of 30 hours of field experience is logged throughout the course.

Field Experience Information Packet & Workbook. A packet containing work expectations and communication between the mentor caregiver and the caregiver student is required to be completed and submitted upon completion of the course.

Professional Resource File. A professional resource file will be composed throughout the course. The binder is intended to be a place to collect valuable information and resources essential to the early childhood professional.

Instructor Observations (CDA Students Only). Students enrolled in the certificate program are required to schedule an observation with the Caregiver Advisor during the last month of the course. It is the student's responsibility to notify the advisor of this requirement and initiate the scheduling process.

Graded Assignments.

- Field Experience Packet & Workbook (500 pts)
- Professional Resource File (500 pts)

Grades. Grades will be calculated by dividing total points earned by the total points possible and will be based on the following percentages:

A = 90-100%

B = 80 – 89%

C = 70 – 79%

D = 60 – 69%

F = 0 – 59%

Assignment	Points Possible
Post -Tests (15 @ 10 pts ea)	500 pts
Exams (5 @ 100 pts ea)	500 pts
Total Points Possible	1000 pts

Tentative Course Outline & Schedule

Week	Handouts	Session Topics	Assignments (for next class)
1: 8/24	“EC211 Field Experiences Information Packet” Professional Resource File Listing Autobiography “Field Experience Agreement” “Filed Experience Workbook”	Pre-Professional Experiences requirements and instructions.	_Apply for placement & submit _Autobiography & start Professional Resource File
2: 8/31 through 9/21		No meeting.	Finalize Field Experience placement. Continue work on Professional Resource File and Lessons. <i>**Schedule observations with Caregiver Advisor if in the certificate program.**</i>
5: 9/28	None required.	Go over questions and schedules for observations.	Perform field experience and submit packets upon completion. All work must be submitted no later than the 15 th week of class to allow instructor time to assess student work. (Due by 5 pm on the Friday of the 15th week)
6: 10/5			
7: 10/12			
8: 10/19			
9: 10/26			
10: 11/2			
11: 11/9			
12: 11/16			
13: 11/23			

14: 11/30			
15: 12/7		Mail to: Tanya R. Mooney Caregiver Program Advisor 105 Simrall Blvd. Bottineau, ND 58318	Submit: 1. Professional Resource File 2. Pre-Professional Experiences Packet/Workbook
16: 12/14		-Course Evaluations	Have a great Christmas break!

Relationship to Campus Theme:

The goal of the Caregiver Services Department is to prepare professionals to work in the caregiver industry and provide an educational continuum for degree advancement. The Caregiver Department is committed to a hands-on learning environment and uses field experiences in caregiving settings as common instructional techniques.

Classroom Policies & Attendance:

It is essential to build culture and community in academic environment in order that students collaborate together to build a network of learners. To foster and develop this community, students are required to participate in the weekly course meeting time. Due to the course meeting once a week, it is essential to not miss any sessions. One session actually equals three classes; therefore, missing even one session will have a large impact on student learning.

Academic Integrity:

The academic community is operated on the basis of honesty, integrity and fair play. Occasionally, this trust is violated when cheating occurs, either inadvertently or deliberately. This Code will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

1. The primary responsibility of the students, faculty and administration is to create an atmosphere where the honesty of individuals will not be questioned.
 - a. Faculty members are responsible for providing guidelines concerning cheating and plagiarism at the beginning of each course, and should use precautionary measures and security in cases where cheating is likely to occur.
 - b. Students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred.

View the [Plagiarism Tutorial-Pearson Education](http://wps.prenhall.com/hss_understand_plagiarism_1/6/1668/427064.cw/index.html) to learn more about plagiarism, citing sources, etc.

(http://wps.prenhall.com/hss_understand_plagiarism_1/6/1668/427064.cw/index.html)

Disabilities and Special Needs:

Please inform the instructor within the first week of classes if any assistance is required due to disabilities or special needs.