

Dakota College at Bottineau Course Syllabus-Bridges Program

ENGL 100

Course Description: A basic writing course which teaches elements of the essay and prepares students for College Composition, English 110

Course Objectives:

Students will learn to assimilate techniques for beginning an essay, organizing paragraphs and writing sentences that will enable students to write clearly and economically in writing situations likely to be encountered in college level writing.

Students will learn to understand and practice revision techniques to recognize and correct non-Standard English that might work against a student achieving success in workplace or academic communication situations.

Instructor: Kate Skophammer
Office: Allen Memorial Library 215/VCSU Campus
Office Hours: 1:00-3:00 Monday, Wednesday; 2:00-3:00 Tuesday, Thursday; 8:00-9:45 Friday
Phone: 701-845-7490
Email: kate.skophammer@vcsu.edu

Lecture/Lab Schedule: 10-10:50 or 11-11:50 Monday, Wednesday and Friday

Textbook(s): *College Writing Skills with Readings* (8th Edition)
John Langan, McGraw Hill Publishing

Course Requirements:

Students will read weekly assignments in the textbook, will take quizzes on reading assignments and lectures and will write paragraphs and essays on assigned topics. Attendance is required. The point total for the class is 1000. If you miss 4 classes, you will lose 1 letter grade; miss 6 classes, lose 2 letter grades; miss 7 or more classes, you will fail the class. You cannot make up missed assignments, unless the absence was excused.

A student's final grade is based on total points received from the following:

- Four Essays/Paragraphs
- Final Power Point Project
- Course Folder
- Exams
- Quizzes and In-Class Homework

Grade Scale: 90-100%-A, 80-89%-B, 70-79%-C, 60-69%-D, Below 60%-F

Tentative Course Outline:

Week 1-4: Process of Writing Essay 1
Week 5-8: Process of Writing Essay 2
Week 9-12: Process of Writing Essay 3
Week 13-15: Process of Writing Essay 4

Week 16: Portfolio Presentation

General Education Goals/Objectives:

Goal 4: Demonstrates effective communication

VCSU Ability and Skill Level: This course meets the following ability and skill level: Communication Ability (Writing Skill Levels 1 and 2).

Relationship to Campus Theme: Students answer exam questions relating to the campus theme: *Nature, Technology and Beyond*

Classroom Policies:

Please refrain from doing anything that might be disruptive and disturb other students or the instructor. This academic environment is an open and harassment free zone. Participation within the classroom is highly encouraged and is an integral part of the higher education experience. Ask questions-comment on discussions, etc. Offensive language is NOT tolerated. You will be asked to leave the classroom and receive zeros for that day. If it happens too often, you may be asked to withdraw from the class.

Academic Integrity:

The academic community is operated on the basis of honesty, integrity and fair play. It is the expectation that all students, as members of the college community, adhere to the highest levels of academic integrity. This means that:

- Students are responsible for submitting their own work. Student work must not be plagiarized.
- Students must not cooperate on oral or written examinations or work together on evaluated assignments without authorization.

To learn how to avoid plagiarism in your work, review the website from Purdue University, [Plagiarism](#) Violations of academic principles such as cheating, plagiarism or other academic improprieties will be handled using the guidelines outlined in DCB's Student Handbook.

Disabilities and Special Needs:

If you have a disability for which you need accommodation, contact Jan Drake, jan.drake@vcsu.edu