

Fundamentals of Public Speaking: Communications 110

3 credits

Course Description:

An introductory public speaking course to help students become more proficient in oral communication skills in various situations.

Course Objectives:

To help students:

- Develop and sharpen listening skills.
- Gain confidence in a variety of speaking situations.
- Prepare and deliver effective speeches.
- Communicate effectively in small group situations.

Instructor:

Mr. Michael Porter
Office: Thatcher Addition: Room 2209
Telephone: 228-5445
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Office Hours:

Tuesday, Thursday 9:00 to 10:00
Monday-Wednesday- Friday: 2:00 to 3:00

Lecture/Lab Schedule:

Monday-Wednesday-Friday 8:40-9:30

Textbooks:

Gregory, Hamilton. *Public Speaking for College and Career*. 9th ed. Boston: McGraw-Hill, 2010.

Course Requirements:

Course requirements consist of speeches, peer evaluations, group activities, and tests.

Speeches include the following:

Introductory
Entertaining
Interpretive Reading
Demonstration
Panel Discussion
Speech to inform
Speech to persuade
Impromptu
Special speeches

General Education Goals/Objectives:

Goal 4: Demonstrates effective communication

Objective 5: Demonstrates effective oral communication skills

Relationship to Campus Theme:

Introduction to Public Speaking emphasizes one of the most important aspects of human nature: communication. Speech will utilize group support, individual creativity, and technical skills in research and presentation to help a student to move beyond his/her present ability to communicate..

Classroom Policies: Grading

Long speeches: one-third of the final grade.

Short speeches, quizzes, peer evaluations, self critiques: one-third of the final grade

Tests: one-third of the final grade.

Academic Integrity:

All assignments, tests and quizzes will meet the standards of accepted Academic Integrity.

Disabilities and Special Needs:

Students with disabilities or special needs must inform the instructor of those needs as soon as possible.

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**Syllabus: Fundamentals of Public Speaking
Monday-Wednesday-Friday
Fall 2010**

August 25:

Introduce Class

Introduction to Public Speaking Chapter1 pp.2-21

August 27:

Overcoming Nervousness Chapter 2 pp. 22-39

August 30:

Listening Chapter 3 pp.40-56

September 1:

Speech to Introduce Self

September 3:

Finish: Speech to Introduce Self

Debrief the speech to introduce self

Introduce: Interpretive reading

September 8:

Delivering the Speech: Chapter 14 pp.272-295

Introducing the Speaker: pp. 377-378

September 10:

Interpretive reading

September 13:

Interpretive reading

September 15:

Interpretive reading

Begin: Analyzing Audiences: Chapter 4 pp. 58-79

September 17:

Finish: Analyzing Audiences: Chapter 4 pp. 58-79

Begin: Chapter 5 Selecting Topic, Purpose and Central idea pp.80-97

September 20:

Finish: Chapter 5 Selecting Topic, Purpose and Central idea pp.80-97

September 22:

Speech to entertain

September 24:

Speech to entertain

September 27:

Process or Demonstration Speech pp.326-330

Visual aids: Chapter 9 pp. 164-195

September 29:

Finish: Visual aids: Chapter 9 pp. 164-195

October 1:

Test

October 4:

Demonstration Speech

October 6:

Demonstration Speech

October 8:

Video: Organizing a speech

October 11:
Assessment Day

October 13:
Finish: Demonstration speeches
Speaking to Inform: Chapter 15 pp.296-318

October 15:
Gathering and using information Chapters 6 and 7 pp. 98-142

October 18:
Finish: Gathering and using information Chapters 6 and 7 pp. 98-142

October 20:
Group Dynamics Chapter 19 pp. 386-401

October 22:
Research

October 25:
Panel Discussions

October 27:
Panel Discussions

October 29:
Finish Panel Discussions
Begin: Supporting Your Ideas: Chapter 8 pp.144-163

November 1:
Finish: Supporting Your Ideas: Chapter 8 pp. 144-163

November 3:
Body, Introductions, Conclusions; Chapter 10 and 11 pp. 196-233

November 5:
Finish Body, Introductions, Conclusions; Chapter 10 and 11 pp. 196-233
Outlines: Chapter 12 pp.234-253

November 8:
Analyze the "I Have a Dream Speech

November 10:
Wording the Speech: Chapter 13 pp.254-270

November 12:

Speech to inform

November 15:

Speech to inform

November 17:

Speech to inform

November 19

Speech to inform

November 22:

Finish: Speech to inform

Video: Using Logic and Reasoning

November 24:

Begin: Persuasive speeches and strategies Chapter 16 and 17 pp. 320-369

November 29:

Finish: Persuasive speeches and strategies Chapter 16 and 17 pp. 320-369

December 1:

Special Speeches Chapter 18 pp. 370-384

Impromptu speeches

December 3:

Test

December 6:

Speech to Persuade

December 8:

Speech to Persuade

December 10:

Speech to Persuade

December 13:

Speech to Persuade

