Finding Online Research Materials

The DCB Library has hundreds of thousands of online resources that can be accessed in the library or off-campus. Go to the DCB website, click on "Library" on the top of the home page. That will bring you to the library's website at http://www.dakotacollege.edu/current_library.shtml
Click on "Online Library Resources" - you will see a screen like this:

**Library - Online Library Resources**
The online resources available to Dakota College at Bottineau patrons provide literally millions of items such as magazine, journal, newspaper, and reference citations - many of which are full-text articles. These links are to paid subscription databases, thus the content is reliable.

**Instructions for Remote Access:**
To access these databases from an off-campus site, you will be required to log in. For students, please use your 7-digit EMPL number (without the "w"). Your password is your last name.

**Example:**
- **Login:** 1234567
- **Password:** smith (not case sensitive)

Other patrons should use their 14-digit barcode assigned by the library.

**Login Information for the Films on Demand Collection**
- **Username:** dakotastate
- **Password:** bottineau

### Films on Demand
- **Films on Demand Master Academic Collection:** Contains films and clips on the following areas: Health and Medicine, Mathematics and Science, Business and Economics, Social Sciences and Humanities.

The list of databases available are under the following Topics:
- Art
- Automobile Repair
- Business
- Careers
- Education
- Genealogy
- Journals-Magazines (This is where you will find scholarly articles)
• Newspapers
• Nursing-Health
• OCLC (Online Computer Library Catalog)
• Reference (Dictionaries, Thesauruses, APA and MLA guidelines)
• Science
• Social Sciences
• Viewpoints (Opposing Viewpoints and Points of View are databases which have articles that contain the pros and cons of a topic. A good site for looking for topics to write about as they have a list of current topics on their homepages)
• Virtual Reference Shelf (a list of selected web resources compiled by the Library of Congress)

Using these online resources will allow you to find current information about almost anything.

When you select a database to explore, you will find a Search page where you can type in the title or topic you are researching. Most Search pages will look like the one below, which is a database for Academic Search Premier. That is one we recommend for research use.

You can also refine your search by checking on the following boxes “Full Text” if you just want articles with the entire document or “Scholarly Journals” which are articles that have been reviewed by experts. Your professors may require you to only use articles from a scholarly journal. If so, make sure you click that box.
Other databases may have a different Search page, depending on the vendor we purchase the databases from. You may find another vendor’s home page may look like this:

In this database, *Opposing Viewpoints*, you would need to click on "Academic Journals" to find articles that have been peer-reviewed. "Primary Sources" may also have scholarly sources, too.

Once you select an article, you can print it off, save it to your computer, e-mail it to yourself or someone else, as well as cite it correctly using MLA or APA guidelines.

If you need assistance with accessing our Online Resources, please stop by the library or pose your question on the "Ask a Librarian" link that is located on the library's homepage.

Good luck with your research!