BEFORE YOU DROP A CLASS

1. **MAKE SURE YOU AREN’T DROPPING BELOW 12 CREDITS.** There are a lot of things that can happen once you drop below 12 credits. Dropping below 12 credits can affect your financial aid, sports eligibility, graduation, etc.

2. **MEET WITH YOUR ADVISOR** to make sure that it will not affect your graduation status, or cause any problems for any other classes. If you are unsure who your advisor is, you can check in the “Student Center” area of Campus Connection.

3. **MEET WITH YOUR COACH** to make sure it will not affect your eligibility to play sports. ATHLETES MUST PASS 12 CREDITS A SEMESTER IN ORDER TO BE ELIGIBLE TO PLAY SPORTS (This includes the current season and the upcoming one. For example: Students who play baseball must be passing 12 credits in the Fall semester in order to be eligible to play sports come Spring semester. They also must pass 12 credits in Spring semester to continue to be eligible to play).

**To drop a class**

1. Log on to Campus Connection.
2. Click **Student Center**.
3. Click **Enroll**.
4. Choose **Drop** from the menu tab at the top of the page.
5. Select appropriate term. Click **Continue**.
6. Select the class(es) to drop by placing a check mark in the box next to the class.
8. Click **Drop Selected Classes**.
9. Confirm your drop selection. Click **Finish Dropping**.
10. Print off new class schedule for your records.