# Trisha Nelson

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## Education

**Bachelor of Arts in Psychology with a Minor in Information Systems Management and a Concentration in Biology**
Minot State University, 2000
Minot, North Dakota

## Teaching Experience

August 2017 – present
> *Instructor & Program Coordinator,* Information Technology Department, Dakota College at Bottineau
> Courses: Creating Web Pages I (180), Creating Web Pages II (181), Website Plan & Design (211), Cascading Style Sheets (201), Graphics Design (232), College Composition Lab (088), Vector Graphics & Web Animation (233), Desktop Publishing (218), Spreadsheet Applications (247), Digital Media I (248), Digital Video Basics (235)

August 2006 – July 2007
> *Online Instructor,* Minot State University
> Course: Business Information Technology Internships (497)

January 2006 – December 2007
> *Seminar Instructor*, Minot State University
> Seminars: 50+ Club Computers, eBay Buying & Selling

## Administrative Experience

August 2002 – August 2017
> *Professional Academic Advisor,* Minot State University
> Duties: Ensured students met educational goals as primary guide through degree requirements, provided course registration assistance to students, advised students on degree-specific programs and procedures, identified at-risk student scenarios and highlighted opportunities for academic success improvement, guided students to a sense of accountability for their own choices and their impact on their prospects for academic success, provided special project assistance and guidance as required.

August 2000 – August 2002
> *Distance Education Coordinator & Webmaster,* Minot State University
> Duties: Liaison between distance students and instructors for correspondence-based courses, monitor for course completion and timeline of completion, design and update department website – ensure information is accurate, current, and professionally displayed.

## Conference Presentations

Upper Midwest Association of Collegiate Registrars and Admissions Officers (UMACRAO) workshop Speaker and Presenter (2002)

Sloan-C Online Learning Research Moderator (2004)

North Dakota TechExpo workshop Speaker and Presenter (2005)

Northern Great Plains Technology Institute "The Hybrid Classroom" Speaker and Presenter (2010)